



Prince George's County Council Domestic Violence Grant Program

Checklist

Date Submitted: _____

Submitted By: _____

Title: _____

Organization: _____

Project Title: _____

Category: (Please check **ONE per application**)

Housing
 Prevention
 Counseling
 Advocacy

Please provide the following documents, as appropriate, with your grant application to the Prince George's County Council Grants Coordinator.

Y/N	
	Application form (<i>original completed, signed and dated – ALL SECTIONS. Other formats will NOT be accepted</i>)
	IRS Form W-9, Request for Taxpayer Identification and Certification
	IRS Tax-Exempt Status Letter
	Latest IRS Form 990, Return of Organization Exempt from Income Tax
	Board of Directors List and a list of the organization's staff
	Maryland State Department of Assessments and Taxation (MD SDAT) (Note: We do not require that an organization provide the blue-trimmed certificate of good standing, only the MD SDAT Department ID number usually beginning with the letter "D" with eight numbers following.) An organization must be in good standing to receive a grant.
	Electronic payment (ACH) enrollment form (applicants are STRONGLY encouraged to enroll in the program). Please submit updated enrollment forms when your banking information changes.
	Independent Audit (We are not requiring that an audit be conducted; however, if one has been, please provide a copy.)
	Collaboration Letter(s) of Support

