

AGENCY SUMMARY

OFFICE OF MANAGEMENT & BUDGET (OMB)

OMB [Agency Website](#)
OMB [FY 2025 Approved Budget](#)
OMB [FY 2025 Budget Review Report](#)
OMB [FY 2026 Budget Review Report](#)
OMB [FY 2026 Budget PowerPoint](#)

Budget & Policy Analyst: Sylvia S. Singleton

BACKGROUND

[Section 1](#) of the County Code established the Office of Management and Budget. [Article VIII – Budget & Finance of the County Code, Sections 801-824](#) provides a comprehensive outline of the requirements for the budget process, including but not limited to timelines, public hearings, council action etc. The County Executive shall hold one or more advertised public hearings on the proposed budget prior to submission to the Council. Not later than March 15 of each fiscal year, the County Executive shall submit to the Council the proposed County budget for the ensuing fiscal year. Upon receipt of the proposed County budget, the Clerk of the Council shall cause to be published a notice of the place and time of at least two public hearings on the budget by the Council. The Annual Budget and Appropriation Ordinance shall be adopted by the Council on or before June 1 of each fiscal year, and if the Council fails to do so, the proposed operating budget submitted by the County Executive shall stand adopted, and funds for the expenditures proposed in the current expense budget shall stand appropriated as fully and to the same extent as if favorable action thereon had been taken by the Council.

Section 814. - Transfers of appropriations between general classifications of expenditures in the current expense budget within the same agency and within the same fund may be authorized by the County Executive; provided, however, that transfers exceeding a \$250,000.00 aggregate, or such other sum as may be set by legislative act, in one fiscal year may be made on the recommendation of the County Executive with the approval of the County Council. Transfers between agencies of the County government and within the same fund of the current expense budget may be made on the recommendation of the County Executive and with the approval of the Council. Interproject transfers of appropriations between capital projects in the capital budget may be authorized by legislative act of the Council upon request of the County Executive, but no new project shall be created nor any abandoned except in accordance with [Section 818](#) and [Section 820](#) of this Charter. Nothing contained herein shall be construed to prevent the Council, upon request of the County Executive, from providing by law for interfund cash borrowings to meet temporary cash requirements nor to prevent reimbursements among funds for services rendered.

Leadership

Stanley Earley, Director
Brent Johnson, Acting Deputy Director
Brian P. Halloran, Capital Budget Officer
Deanna Baker-Mims, Grants Manager

Core Services

- Financial planning, including the formulation, implementation and monitoring of the County's operating budget as well as the capital budget and the six-year Capital Improvement Program (CIP); grant and Economic Development Incentive Fund coordination; fiscal and economic analysis and administration of the County's tax differential program
- Performance management, in conjunction with CountyStat, including analysis of agency operational data, business processes, policy, regional benchmarks and national best practices

Organizational Structure

- The agency is lead by a Director who oversees five (5) main divisions: Capital Budget, Operating Budget, Performance Management (CountyStat), Revenue and Economic Analysis and Economic Development and Grants Management

FY 2025 Key Accomplishments

- Awarded the Distinguished Budget Presentation Award from the Government Finance Officers Association.
- Completed the submission of required federal reports related to the Coronavirus State and Local Fiscal Recovery Funds program.
- Expanded the Time to Fill priority initiative to begin including public safety agencies in the effort to reduce the amount of time it takes to fill a position.

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FY 2025 Top Priorities

- Maintain the County's General Fund balance at or above 9% of the General Fund budget.
- Provide regular reporting to the Office of the County Executive in order to identify potential revenue shortfalls or agency overspending and take corrective action where appropriate.
- Monitor capital spending and the use of bond proceeds to ensure the long-term affordability of the County's capital improvement program.
- Collaborate with County staff agencies to improve the delivery of services to internal and external customers with a particular focus on position management.

Budgetary Resources – Below is the 5-year overview of resources allocated to OMB from FY 2021-2025

