

REQUIRED REPORTING TO THE COUNTY COUNCIL

(2025 Edition/2026 Supplement)

Code Section	Report (Code Section last updated)	Report Due	To	Does Clerk have a file?	Up to date?
Charter Sec. 806	Exempt Positions Report for of all exempt positions pursuant to Section 902(2), (3), (4), (5), (9), and (13) including name and compensation. A similar report shall be filed in the manner prescribed herein by the County Council for the Legislative Branch. (County Executive) (2006)	At the time of budget submission for 6-month period ending the prior March 1 and a second by Sept. 15 of each year for 6-month period ending the prior Sept. 1	County Council (March 1 report is included in Budget Bills Clerk's Office does not have any Sept. 15 reports)	X	X
2-131	Commission for Women (1979)	Annual	County Executive and County Council		
2-173.04	Emergency Medical Services Advisory Council (1989)	Annual	County Executive and County Council		
2-178	Historic and Cultural Trust (State Law 1966)	Annual	County Council		
2-191	Human Relations Commission (1972)	On or before October 1 of each year	County Executive and County Council		
2-231.08	Fair Criminal Records Screening Standards* (Human Relations Commission) (2014)	Annual	County Executive and County Council		
2-248	Wage Determination Board (1979)	On or before January 1 of each year	County Executive and County Council		
2-292	Board of Ethics (2014)	No later than August 1 of each year	County Executive and County Council	✓	X We have 2014
2-308	Office of Ethics and Accountability (2012)	Within 60 days of the end of each fiscal year	County Executive Clerk of the Council	✓	✓
2-309	Quality Review - Office of Ethics and Accountability (2012)	Every 3 to 5 years	County Executive and County Council		
2-319	Arts and Humanities Council (2010)	Annual	County Executive and County Council		
2-417	Trust for Social Care (1982)	Annual	County Executive and County Council		
2-425	Advisory Committee on Sand and Gravel Operations (1984)	Annual	County Executive and County Council		
2-430	Agricultural Resources Advisory Committee (2012)	Annual	County Executive and County Council		
2-432	Commission for Individuals with Disabilities (1985)	Annual	County Executive and County Council		
2-449	Green Business Advisory Committee (2013)	No date specified	County Executive and County Council		

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2-440	Commission for Children, Youth and Families (2014)	On or before January 1 of each year	County Executive and County Council		
2-452	Minority Business Opportunities Commission (2008)	Annual	County Executive and County Council		
2-490	Commission for Veterans (2006)	Annual	County Executive and County Council		
2-496	Youth Commission (2009)	Annual	County Council		
2-508	Commercial Property Assessed Clean Energy Energy/Renewable Energy (C-PACE) Program (Managing Entity) (2013)	Annual	County Executive and County Council		
2-511	Commission of Fathers, Men and Boys (2017)	Annual	County Executive and County Council		
5A-155	Telecommunications Transmission Facility Inventory (TTFCC to transmit to County Executive; then Executive to Council) (2008)	No later than May 1 of each year	County Council	✓	✓
7-504	Intermediate Sanctions Policy Board (2012)	Annual	County Executive and County Council		
7-605	Criminal Justice Coordinating Council (2004)	Semi-Annual	County Executive County Council Judiciary		
10-105	Multiyear Personal Service Contracts (County Executive) (2016)	At the time of budget submission; not later than April 1 of each year	County Council	✓	✓
10-128	Assessment of Escaped Property (1953)	No date specified	County Council		
10-111	Audit of County Accounts and Funds By the County Executive & M-NCPPC (1972)	Quarterly	County Council		
10-112.22	Spending Affordability Committee (1997) (Included in Boards & Commission File)	Preliminary report on or before October 1 Final Report on or before January 1 of each year	County Executive, County Council Clerk of the Council	✓	X
10-112.32	Spending Affordability Committee for M-NCPPC (2001) (Included in Boards & Commission File)	Preliminary report on or before August 31 Final Report on or before	County Executive, County Council Clerk of the Council	✓	X

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		December 4 of each year			
10-149	Community Bank Small Business Lending Program (Director of Finance) (2013)	Annual	County Council	✓	✓
10A-158.01	Business Development Reserve Program (2016)	By April 1 of each year	County Executive and County Council		
10A-161	Prince George's County Supply Schedule (2016)	April 15 of each year	County Council		
10-182.03	Interfund Cash Borrowing (Director of Finance) (1973)	Quarterly	County Executive and County Council		
10-192.01	School Facilities Surcharge Report (County Executive/OMB) (2017)	On or before August 31	County Council and the Prince George's County House and Senate Delegations	✓	✓
10-192.11	Public Safety Surcharge Report (County Executive/OMB) (2013)	On or before March 1	County Council and the Prince George's County House and Senate Delegations	✓	✓
10-197	Real Property Tax Deferral for Elderly and Disabled Homeowners (Director of Finance) (1999)	by January 20 of each year	County Council		
10-235.03	Census Tract Changes (2012) (Submitted by M-NCPPC)	Every year following the American Community Survey Report	County Executive and County Council		
10-235.06	Energy Conservation Real Property Tax Credit (Director of Finance) (2012)	on or before December 31st of each year for the previous fiscal year	County Council	✓	✓
10-235.19	High Performance Building Tax Credit (Director of Finance) (2010)	on or before December 31st of each year for the previous fiscal year	County Council	✓	✓
10-235.20	Green Business Tax Credit for Real and Personal Property Tax (Director of Finance) (2016)	on or before December 31st of each year for the previous fiscal year	County Council	✓	✓
10-235.21	Property Tax Credit for Accessibility Features (Director of Finance) (2015)	on or before December 31st of each year for	County Council	✓	✓


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		the previous fiscal year			
10-235.25	Urban Agricultural Property Tax Credit (Director of Finance) (2015)	On or before December 31 of each year	County Executive and County Council		
10-256	Solid Waste Enterprise Fund (1994)	Annual	?		
10-300	Housing Investment Trust Fund (Director of DHCD) (2012)	Semi Annual	To each Member of the County Council		
10-306	Youth Jobs Fund (Director of Human Resources Management) (2013)	On or before November 1 of each year	County Council		
10-309	Video Lottery Facility Compliance and Reporting Plan (Video Lottery Operator) (2014)	Beginning on July 1, 2017, annually thereafter	County Council and Compliance Manager		
10-316	Tuition Assistance Fund (Human Resources Management) (2014)	On or before December 31 of each year	County Executive and County Council	No longer funded	
10A-115	Small Purchases Reporting – Written determinations (The Purchasing Agent or the Purchasing Agent's designee) (2016)	within thirty (30) days of the written determination being made	Office of Central Services and County Council		
10A-138	Minority Business Opportunities Program (Purchasing Agent) (1992)	Annually by 7/1	County Executive and County Council		
10A-155	Certified Sheltered Workshop Employment Program (Purchasing Agent) (2002)	By September 1 of each year	County Council		
10A-158.01	Business Development Reserve Program (2016)	By April 1 of each year	County Executive and County Council		
10A-171	First Source Hiring Program and Local Hiring Requirements (Prince George's County Economic Development Corporation's Workforce Services Division) (2011)	Quarterly	County Auditor, Purchasing Agent, Compliance Manager designated by the County Council		
10A-176	Director of Central Services Annual Local Business Participation Procurement Report Required (2015)	Annually	County Executive and County Council		
13-1109	Utility Cost Disclosure and Home Energy Audits (DPIE) (2013)	Annual	County Council		

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13-314.10	Common Ownership Communities Program (Common Ownership Commission) (2015)	Annual report by September 1	County Executive and County Council		
13-1118	Department of Housing and Community Development or County Executive (2013)	by December 31 of each year	County Council		
15B-125	Redevelopment Authority Financial Condition and Results of Operations Report (1997)	On or before December 1st of each year for the most recently completed fiscal year	County Executive and County Council		
18-146.02	Law Enforcement Activities Tort Claims Report (State law 2002)	On or before December 31 of each year	County Council and House and Senate Delegations		X We have 2013 2015
20A-212	Transportation Services Improvement Fund (County Executive) (2015)	On or before December 1 of each fiscal year	County Council		
21-125.02	Solid Waste, Resource Management and Recycling Advisory Commission Solid Waste, Resource Management and Recycling Advisory Commission) (2004)	Annual	County Executive and County Council		
21-149.02	Solid Waste (Director DER) (2012)	Annual By July 1 for the previous calendar year	County Council and the Solid Waste Advisory, Resource Management and Recycling Commission		
21A-304	Revenue Authority (2001)	Annual by September 15	County Executive and County Council		
27-139.03	Peoples Zoning Counsel (2003)	Annual	District Council		
31-115	Prince George's County Supplemental Higher Education Loan Authority (State Law 1986)	Annual	County Executive and County Council		
32-201	Department of Permitting, Inspections and Enforcement (Stormwater Management) (2011)	Starting in 2013 by December 31 of each year	County Executive and County Council		
32-201.05	Stormwater Management Retrofit Program (Director DER) (2014)	On or before December 31 for the previous fiscal year	County Council		
32-234	Nontidal Wetland Compensation Fund Report (Director of DPIE) (2011)	Annual	County Council and Maryland Department of Natural Resources		



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PART III Sec. 19	Washington Suburban Transit District (State Law 1992)	On or before December 1 of each year	County Executive and County Council		
CR-045-1999	Resolution Adopted	<p>A Resolution approving and implementing a Formal Approval Process for the submission, review, and approval of eligible SDC credit applications, and for approving and implementing a Preliminary Commitment Process to review letters of interest by applicants for the Waiver of the WSSC System Development Charge.</p> <p>Have 1 report dated 2016</p>			
CR-078-2005	Resolution Adopted	<p>A Resolution for the purpose of approving Guidelines for the Mitigation of Adequate Public Facilities for Public Safety Infrastructure.</p>			
CR-019-2017	Resolution Adopted	<p>A RESOLUTION CONCERNING PRINCE GEORGE'S COUNTY ARTS AND HUMANITIES COMMISSION TASK FORCE for the purpose of expanding the members of the Prince George's County Arts and Humanities Commission Task Force and extending the reporting date for their recommendations. - (report due by 9/30/2017) -- 3/20/2019 – Briefing in HHSPS</p>			
CR-055-2017	Resolution Adopted	<p>A RESOLUTION CONCERNING THE 2017-2018 CHARTER REVIEW COMMISSION for the purpose of establishing a Charter Review Commission to undertake a comprehensive study of the Charter and recommending appropriate changes to the County Charter, and generally relating to the Charter Review Commission.</p>			
CB-070-2017	Council Bill Enacted	<p>AN ACT CONCERNING THE COMPENSATION REVIEW BOARD for the purpose of establishing a Compensation Review Board to study the rate of current compensation for Council Members and the County Executive and making recommendations regarding the amount of compensation in accordance with state and local laws, and generally relating to the Compensation Review Board.</p>			
CR-013-2016	Resolution Adopted	<p>A RESOLUTION CONCERNING COMPREHENSIVE HOUSING STRATEGY AD HOC SUBCOMMITTEE for the purpose of establishing a Comprehensive Housing Strategy Ad Hoc Subcommittee to develop a Comprehensive Housing Strategy for Prince George's County. (Report due 10/31/2017)</p> <p>CR-91-2018 Extension of time Resolution to 9/30/2018 --</p> <p>COUNTY COUNCIL BRIEFING HELD ON 10/9/2018 – DRAFT REPORT</p> <p>BRIEFING HELD 3/19/2019 -- FINAL REPORT</p>			

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CB-062-2017 	Council Bill	Enacted	AN ACT CONCERNING LANGUAGE ACCESS FOR PUBLIC SERVICES for the purpose of providing enhanced language access services to the residents of Prince George's County who cannot or have limited capacity to speak, read or write English. (report by Human Relations Commission due 3/15/2018) COUNTY COUNCIL BRIEFING - 2/20/2018		
CR-009-2018 	Resolution Adopted		A RESOLUTION CONCERNING TAX CREDIT REFORM COMMISSION for the purpose of establishing the Tax Credit Reform Commission to address the effectiveness, utilization and efficacy of tax credits imposed in the County. (report due 6/1/2018) Extension requested (see 6/19/2018 CC Agenda) COUNTY COUNCIL BRIEFING – 10/9/2018		
CR-098-2017	Resolution Adopted		A RESOLUTION CONCERNING REFUSE COLLECTION for the purpose of expressing the County Council's support to encourage the County Executive to revisit the matter of refuse collection and prepare a report to review the feasibility of one day a week refuse collection. (Report due 2/1/2018)		
CR-033-2018	Resolution Adopted		A RESOLUTION CONCERNING A P3 ALTERNATIVE FINANCING SCHOOL INFRASTRUCTURE WORK GROUP for the purpose of supporting, encouraging and establishing a collaborative work group that will explore a Public Private Partnership Alternative Financing School Infrastructure Program (hereinafter called "P3 Alternative Financing School Infrastructure Work Group") for public school construction and replacement projects in Prince Georges County.(report due 10/1/2018)		
CR-087-2017	Resolution Adopted		A RESOLUTION CONCERNING CITIZENS ADVISORY BOARDS for the purpose of establishing a Task Force to Study Electric Public Utility Location Practices and Procedures.(report due 6/1/2018)		
CR-045-2018	Resolution Adopted		A RESOLUTION CONCERNING THE EXTENSION OF TIME FOR THE TASK FORCE TO STUDY ELECTRIC PUBLIC UTILITY LOCATION PRACTICES AND PROCEDURES for the purpose of extending the reporting time for the Task Force to Study Electric Public Utility Location Practices and Procedures (report due 12/1/2018)		
CR-49-2019	Resolution Adopted		A RESOLUTION CONCERNING THE PRINCE GEORGE'S COUNTY RE-ENTRY ADVISORY BOARD for the purpose of the establishing the Prince George's County Re-Entry Advisory Board to determine, evaluate, and implementing a comprehensive Re-Entry Program and re-entry services in the County to service formerly incarcerated persons attempting to acclimate back into society. (Preliminary Reports 2/18/2020 & 6/15/2020 -- Final Report 11/1/2020)		

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[CR-16-2019](#) Resolution Adopted A RESOLUTION CONCERNING HOUSING OPPORTUNITIES FOR ALL WORKGROUP for the purpose of establishing a Housing Opportunities for All Workgroup to assist the County in setting priorities and implementing the Comprehensive Housing Strategy report for Prince George's County; to provide advice on any proposed legislation and/or changes being considered by the County to existing policies and legislation and to recommend possible changes for consideration by the County to the County's policies, regulations, procedures, and distribution of County resources; and generally relating to housing in the County. (report by January 1, of each year)

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Code Section	Report (Code Section last updated)	Report Due	To	Does Clerk have a file?	Up to date?
10-321	Commercial Property Assessed Clean Energy Program (Director of Finance?) (2018)	Annual By March 15 for the previous calendar year	County Council		
10-331	Fair Election Fund Commission (2018)	Annual By March 1 of each year	County Council		
14-194	Assessment of Victim Protection Needs	Final report no later than March 15, 2021	County Council and County Executive		
10-296	Housing Investment Trust Fund (Director of DHCD) (2021)	Annual status report for presentation by January 1 st (Effective 6/30/22)	County Council		
10-288	Economic Development Incentive Fund (Chief Administrative Officer)	Quarterly	Each member of the County Council		
2-173.09	Substance Abuse Advisory Council Policy Board	Annually	County Health Officer, the County Executive, and the County Council		
21A-120	Revenue Authority – Financial Statement Audit	Annually by December 1st, for the previous fiscal year	County Executive and County Council		
10A-164	County-based business assistance	Semi-annual report within thirty (30) calendar days after the end of each quarter	Purchasing Agent, the County Auditor, and a compliance manager designated by the County Council		
6-119	Emergency Management Program - written reports provided to the applicable State agencies relating to the progress of the emergency management program	Quarterly	County Council		
Charter Section 313	Comprehensive Financial Report - Financial Statement Audit (County Auditor)	Audit due December 31, for the previous fiscal year	County Council and County Executive		

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Code Section	Report (Code Section last updated)	Report Due	To	Does Clerk have a file?	Up to date?
Public School Laws of MD Section 5-109	PGCPS Comprehensive Financial Report - Audit of financial transactions and accounts	Audit due within 3 months after the close of the fiscal year	The county fiscal authority		
Maryland Code Section 5-823	Maryland-National Capital Park and Planning Commission – Ethics Report	On or before April 30 each year	Governing body of each county in which the bi-county commission operates		
Annual Budget Ordinance	Overtime Compensation Report – Fire/EMS, Police, Corrections (FY22 Budget CB-35-2021)	Within 30 days of the end of each month	County Council		
Annual Budget Ordinance	Overtime Compensation Report - for each agency and department (OMB)	By January 30, as of December 31	County Council		
Annual Budget Ordinance	Revenues/Expenditures - level of revenues received and the level of expenditures made or encumbered (OMB/Office of Finance)	Within 15 days of the end of each bi-monthly period, beginning on September 30	County Executive and County Council		
Annual Budget Ordinance	Status of road resurfacing needs (DPW&T)	By September 30	County Executive and County Council		
CB-45-2008	Energy Savings Project - Annual Reconciliation Report (OCS)	Within ninety (90) days of the end of each Guaranteed Savings year	County Council		
Sec. 15A-106	Five-Year Consolidated Housing and Community Development Objectives Plan, the Section 3 Action Plan, and each Annual Action Plan and Statement of Community Development Objectives (County Executive)	By March 15, annually	County Council		
Sec. 5-175.05	Annual report on short-term rentals (DPIE through County Executive)	By March 15, annually	County Council		
	Video Lottery Terminals & Table Games Local Taxes (County Executive)		County Council		
10-192.12	Private Security Camera Incentive Program	Annually, Date not clear	County Council		
2-550	Prince George’s County Open Data	By July 1 st , Annually	County Council		

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19-167	Better Bag Bill, requires establishments to charge for plastic bags.	Annual, Date not clear	County Executive and County Council		
2-111	Real Property as Surplus Property	May 1 st , annually	County Council		
10A-159.03	Procurement Forecast for Upcoming Fiscal Year	May 1 st , annually	Agency Website		
10A-180	County Contract Evaluations	July 1 st , annually	County Executive and County Council		
10A-158.1	Police Department Towing Contracts	September 30 th , annually	County Executive and County Council		
13-1120.08	Vacant Property Registry Program	March 1 st , annually	County Executive and County Council		
4-355	Early Warning Process: Permits	February 1 st , annually	County Council		
10-192.12	Public Safety Officer Real Property Tax Credit	December 31 st , annually	County Council		
2-169.03	Cannabis Reinvestment and Restoration Board	December 1 st , biannually	Governor, State and Budget Taxation Committee, House Appropriation Committee, County Executive, County Council, and Office of Management and Budget		
20-160	Taxicabs and Limousines lottery for certificates	July 1 st , annually	County Executive and County Council		
2-231.08	Fair Criminal Records Standards*	December 1 st , annually	County Executive and County Council		
10A-160.02	Local Business Childcare Grant Program	March 31 st , annually	County Council		
10-334.02	Re-Entry Employment Incentive Program	December 31 st , annually	County Executive and County Council		
10-235.28	Revised Elderly Property Tax Credit	December 31 st , annually	County Council		
26-135	Watercraft Parked on County Roads	September 1 st , Biannually	County Council		
26-157.02	DPW&T Snow Removal Operations Report	Each snowfall, 24 hours prior to	County Council		
23-138	List of Roads to be paved	December, annually	County Council		
12-227.01	Food as Medicine Health Program	Due one year after first workgroup	Department of Health, County		

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		meeting, annually	Executive, and County Council		
10A-138	Enhancement of Procurement Practices	July 1 st , annually	County Executive and County Council		

*Fair Criminal Record Standards Report requested twice, once in 2014, once in 2023