

# REQUIRED REPORTING TO THE COUNTY COUNCIL

(2025 Edition/2026 Supplement)

Code Section	Report (Code Section last updated)	Report Due	To	Does Clerk have a file?	Up to date?
Charter <u>Sec. 806</u>	Exempt Positions Report for of all exempt positions pursuant to Section 902(2), (3), (4), (5), (9), and (13) including name and compensation. A similar report shall be filed in the manner prescribed herein by the County Council for the Legislative Branch. (County Executive) (2006)	At the time of budget submission for 6-month period ending the prior March 1 and a second by Sept. 15 of each year for 6-month period ending the prior Sept. 1	County Council  <span style="color: red;">(March 1 report is included in Budget Bills</span>	<span style="color: red;">X</span>	<span style="color: red;">X</span>
<a href="#">2-131</a>	Commission for Women (1979)	Annual	County Executive and County Council		
<a href="#">2-173.04</a>	Emergency Medical Services Advisory Council (1989)	Annual	County Executive and County Council		
<a href="#">2-178</a>	Historic and Cultural Trust (State Law 1966)	Annual	County Council		
<a href="#">2-191</a>	Human Relations Commission (1972)	On or before October 1 of each year	County Executive and County Council		
<a href="#">2-231.08</a>	Fair Criminal Records Screening Standards* (Human Relations Commission) (2014)	Annual	County Executive and County Council		
<a href="#">2-248</a>	Wage Determination Board (1979)	On or before January 1 of each year	County Executive and County Council		
<a href="#">2-292</a>	Board of Ethics (2014)	No later than August 1 of each year	County Executive and County Council	<span style="color: green;">✓</span>	<span style="color: red;">X We have 2014</span>
<a href="#">2-308</a>	Office of Ethics and Accountability (2012)	Within 60 days of the end of each fiscal year	County Executive <span style="color: red;">Clerk of the Council</span>	<span style="color: green;">✓</span>	<span style="color: green;">✓</span>
<a href="#">2-309</a>	Quality Review - Office of Ethics and Accountability (2012)	Every 3 to 5 years	County Executive and County Council		
<a href="#">2-319</a>	Arts and Humanities Council (2010)	Annual	County Executive and County Council		
<a href="#">2-417</a>	Trust for Social Care (1982)	Annual	County Executive and County Council		
<a href="#">2-425</a>	Advisory Committee on Sand and Gravel Operations (1984)	Annual	County Executive and County Council		
<a href="#">2-430</a>	Agricultural Resources Advisory Committee (2012)	Annual	County Executive and County Council		
<a href="#">2-432</a>	Commission for Individuals with Disabilities (1985)	Annual	County Executive and County Council		
<a href="#">2-449</a>	Green Business Advisory Committee (2013)	No date specified	County Executive and County Council		

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<a href="#">2-440</a>	Commission for Children, Youth and Families (2014)	On or before January 1 of each year	County Executive and County Council		
<a href="#">2-452</a>	Minority Business Opportunities Commission (2008)	Annual	County Executive and County Council		
<a href="#">2-490</a>	Commission for Veterans (2006)	Annual	County Executive and County Council		
<a href="#">2-496</a>	Youth Commission (2009)	Annual	County Council		
<a href="#">2-508</a>	Commercial Property Assessed Clean Energy Energy/Renewable Energy (C-PACE) Program (Managing Entity) (2013)	Annual	County Executive and County Council		
<a href="#">2-511</a>	Commission of Fathers, Men and Boys (2017)	Annual	County Executive and County Council		
<a href="#">5A-155</a>	Telecommunications Transmission Facility Inventory (TTFCC to transmit to County Executive; then Executive to Council) (2008)	No later than May 1 of each year	County Council	✓	✓
<a href="#">7-504</a>	Intermediate Sanctions Policy Board (2012)	Annual	County Executive and County Council		
<a href="#">7-605</a>	Criminal Justice Coordinating Council (2004)	Semi-Annual	County Executive County Council Judiciary		
<a href="#">10-105</a>	Multiyear Personal Service Contracts (County Executive) (2016)	At the time of budget submission; not later than April 1 of each year	County Council	✓	✓
<a href="#">10-128</a>	Assessment of Escaped Property (1953)	No date specified	County Council		
<a href="#">10-111</a>	Audit of County Accounts and Funds By the County Executive & M-NCPPC (1972)	Quarterly	County Council		
<a href="#">10-112.22</a>	Spending Affordability Committee (1997) (Included in Boards & Commission File)	Preliminary report on or before October 1 Final Report on or before January 1 of each year	County Executive, County Council <b>Clerk of the Council</b>	✓	X
<a href="#">10-112.32</a>	Spending Affordability Committee for M-NCPPC (2001) (Included in Boards & Commission File)	Preliminary report on or before August 31 Final Report on or before	County Executive, County Council <b>Clerk of the Council</b>	✓	X

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Code Section	Report (Code Section last updated)	Report Due	To	Does Clerk have a file?	Up to date?
		December 4 of each year			
<a href="#">10-149</a>	Community Bank Small Business Lending Program (Director of Finance) (2013)	Annual	County Council	✓	✓
<a href="#">10A-158.01</a>	Business Development Reserve Program (2016)	By April 1 of each year	County Executive and County Council		
<a href="#">10A-161</a>	Prince George's County Supply Schedule (2016)	April 15 of each year	County Council		
<a href="#">10-182.03</a>	Interfund Cash Borrowing (Director of Finance) (1973)	Quarterly	County Executive and County Council		
<a href="#">10-192.01</a>	School Facilities Surcharge Report (County Executive/OMB) (2017)	On or before August 31	County Council and the Prince George's County House and Senate Delegations	✓	✓
<a href="#">10-192.11</a>	Public Safety Surcharge Report (County Executive/OMB) (2013)	On or before March 1	County Council and the Prince George's County House and Senate Delegations	✓	✓
<a href="#">10-197</a>	Real Property Tax Deferral for Elderly and Disabled Homeowners (Director of Finance) (1999)	by January 20 of each year	County Council		
<a href="#">10-235.03</a>	Census Tract Changes (2012) (Submitted by M-NCPPC)	Every year following the American Community Survey Report	County Executive and County Council		
<a href="#">10-235.06</a>	Energy Conservation Real Property Tax Credit (Director of Finance) (2012)	on or before December 31st of each year for the previous fiscal year	County Council	✓	✓
<a href="#">10-235.19</a>	High Performance Building Tax Credit (Director of Finance) (2010)	on or before December 31st of each year for the previous fiscal year	County Council	✓	✓
<a href="#">10-235.20</a>	Green Business Tax Credit for Real and Personal Property Tax (Director of Finance) (2016)	on or before December 31st of each year for the previous fiscal year	County Council	✓	✓
<a href="#">10-235.21</a>	Property Tax Credit for Accessibility Features (Director of Finance) (2015)	on or before December 31st of each year for	County Council	✓	✓

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		the previous fiscal year			
<a href="#">10-235.25</a>	Urban Agricultural Property Tax Credit (Director of Finance) (2015)	On or before December 31 of each year	County Executive and County Council		
<a href="#">10-256</a>	Solid Waste Enterprise Fund (1994)	Annual	?		
<a href="#">10-300</a>	Housing Investment Trust Fund (Director of DHCD) (2012)	Semi Annual	To each Member of the County Council		
<a href="#">10-306</a>	Youth Jobs Fund (Director of Human Resources Management) (2013)	On or before November 1 of each year	County Council		
<a href="#">10-309</a>	Video Lottery Facility Compliance and Reporting Plan (Video Lottery Operator) (2014)	Beginning on July 1, 2017, annually thereafter	County Council and Compliance Manager		
<a href="#">10-316</a>	Tuition Assistance Fund (Human Resources Management) (2014)	On or before December 31 of each year	County Executive and County Council	No longer funded	
<a href="#">10A-115</a>	Small Purchases Reporting – Written determinations (The Purchasing Agent or the Purchasing Agent's designee) (2016)	within thirty (30) days of the written determination being made	Office of Central Services and County Council		
<a href="#">10A-138</a>	Minority Business Opportunities Program (Purchasing Agent) (1992)	Annually by 7/1	County Executive and County Council		
<a href="#">10A-155</a>	Certified Sheltered Workshop Employment Program (Purchasing Agent) (2002)	By September 1 of each year	County Council		
<a href="#">10A-158.01</a>	Business Development Reserve Program (2016)	By April 1 of each year	County Executive and County Council		
<a href="#">10A-171</a>	First Source Hiring Program and Local Hiring Requirements (Prince George's County Economic Development Corporation's Workforce Services Division) (2011)	Quarterly	County Auditor, Purchasing Agent, Compliance Manager designated by the County Council		
<a href="#">10A-176</a>	Director of Central Services Annual Local Business Participation Procurement Report Required (2015)	Annually	County Executive and County Council		
<a href="#">13-1109</a>	Utility Cost Disclosure and Home Energy Audits (DPIE) (2013)	Annual	County Council		

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<a href="#">13-314.10</a>	Common Ownership Communities Program (Common Ownership Commission) (2015)	Annual report by September 1	County Executive and County Council		
<a href="#">13-1118</a>	Department of Housing and Community Development or County Executive (2013)	by December 31 of each year	County Council		
<a href="#">15B-125</a>	Redevelopment Authority Financial Condition and Results of Operations Report (1997)	On or before December 1st of each year for the most recently completed fiscal year	County Executive and County Council		
<a href="#">18-146.02</a>	Law Enforcement Activities Tort Claims Report (State law 2002)	On or before December 31 of each year	County Council and House and Senate Delegations	✓	X We have 2013 2015
<a href="#">20A-212</a>	Transportation Services Improvement Fund (County Executive) (2015)	On or before December 1 of each fiscal year	County Council		
<a href="#">21-125.02</a>	Solid Waste, Resource Management and Recycling Advisory Commission Solid Waste, Resource Management and Recycling Advisory Commission) (2004)	Annual	County Executive and County Council		
<a href="#">21-149.02</a>	Solid Waste (Director DER) (2012)	Annual By July 1 for the previous calendar year	County Council and the Solid Waste Advisory, Resource Management and Recycling Commission		
<a href="#">21A-304</a>	Revenue Authority (2001)	Annual by September 15	County Executive and County Council		
<a href="#">27-139.03</a>	Peoples Zoning Counsel (2003)	Annual	District Council		
<a href="#">31-115</a>	Prince George's County Supplemental Higher Education Loan Authority (State Law 1986)	Annual	County Executive and County Council		
<a href="#">32-201</a>	Department of Permitting, Inspections and Enforcement (Stormwater Management) (2011)	Starting in 2013 by December 31 of each year	County Executive and County Council		
<a href="#">32-201.05</a>	Stormwater Management Retrofit Program (Director DER) (2014)	On or before December 31 for the previous fiscal year	County Council		
<a href="#">32-234</a>	Nontidal Wetland Compensation Fund Report (Director of DPIE) (2011)	Annual	County Council and Maryland Department of Natural Resources		

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PART III <u>Sec. 19</u>	Washington Suburban Transit District (State Law 1992)	On or before December 1 of each year	County Executive and County Council		
<a href="#">CR-045-1999</a> Resolution Adopted 			A Resolution approving and implementing a Formal Approval Process for the submission, review, and approval of eligible SDC credit applications, and for approving and implementing a Preliminary Commitment Process to review letters of interest by applicants for the Waiver of the WSSC System Development Charge.		
			<b>Have 1 report dated 2016</b>		
<a href="#">CR-078-2005</a> Resolution Adopted 			A Resolution for the purpose of approving Guidelines for the Mitigation of Adequate Public Facilities for Public Safety Infrastructure.		
<a href="#">CR-019-2017</a> Resolution Adopted 			A RESOLUTION CONCERNING PRINCE GEORGE'S COUNTY ARTS AND HUMANITIES COMMISSION TASK FORCE for the purpose of expanding the members of the Prince George's County Arts and Humanities Commission Task Force and extending the reporting date for their recommendations. - <b>(report due by 9/30/2017) -- 3/20/2019 – Briefing in HHSPS</b>		
<a href="#">CR-055-2017</a> Resolution Adopted 			A RESOLUTION CONCERNING THE 2017-2018 CHARTER REVIEW COMMISSION for the purpose of establishing a Charter Review Commission to undertake a comprehensive study of the Charter and recommending appropriate changes to the County Charter, and generally relating to the Charter Review Commission.		
<a href="#">CB-070-2017</a> Council Bill 	Enacted		AN ACT CONCERNING THE COMPENSATION REVIEW BOARD for the purpose of establishing a Compensation Review Board to study the rate of current compensation for Council Members and the County Executive and making recommendations regarding the amount of compensation in accordance with state and local laws, and generally relating to the Compensation Review Board.		
<a href="#">CR-013-2016</a> Resolution Adopted 			A RESOLUTION CONCERNING COMPREHENSIVE HOUSING STRATEGY AD HOC SUBCOMMITTEE for the purpose of establishing a Comprehensive Housing Strategy Ad Hoc Subcommittee to develop a Comprehensive Housing Strategy for Prince George's County. <b>(Report due 10/31/2017)</b>  <b>CR-91-2018 Extension of time Resolution to 9/30/2018 --</b>  <b>COUNTY COUNCIL BRIEFING HELD ON 10/9/2018 – DRAFT REPORT</b>  <b>BRIEFING HELD 3/19/2019 -- FINAL REPORT</b>		

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<a href="#">CB-062-2017</a>	Council Bill	Enacted	AN ACT CONCERNING LANGUAGE ACCESS FOR PUBLIC SERVICES for the purpose of providing enhanced language access services to the residents of Prince George's County who cannot or have limited capacity to speak, read or write English.  <span style="color: red;">(report by Human Relations Commission due 3/15/2018)</span>		
<a href="#">CR-009-2018</a>	Resolution Adopted		COUNTY COUNCIL BRIEFING - 2/20/2018  A RESOLUTION CONCERNING TAX CREDIT REFORM COMMISSION for the purpose of establishing the Tax Credit Reform Commission to address the effectiveness, utilization and efficacy of tax credits imposed in the County.  <span style="color: red;">(report due 6/1/2018) Extension requested (see 6/19/2018 CC Agenda)</span>		
<a href="#">CR-098-2017</a>	Resolution Adopted		COUNTY COUNCIL BRIEFING – 10/9/2018  A RESOLUTION CONCERNING REFUSE COLLECTION for the purpose of expressing the County Council's support to encourage the County Executive to revisit the matter of refuse collection and prepare a report to review the feasibility of one day a week refuse collection. <span style="color: red;">(Report due 2/1/2018)</span>		
<a href="#">CR-033-2018</a>	Resolution Adopted		A RESOLUTION CONCERNING A P3 ALTERNATIVE FINANCING SCHOOL INFRASTRUCTURE WORK GROUP for the purpose of supporting, encouraging and establishing a collaborative work group that will explore a Public Private Partnership Alternative Financing School Infrastructure Program (hereinafter called "P3 Alternative Financing School Infrastructure Work Group") for public school construction and replacement projects in Prince Georges County. <span style="color: red;">(report due 10/1/2018)</span>		
<a href="#">CR-087-2017</a>	Resolution Adopted		A RESOLUTION CONCERNING CITIZENS ADVISORY BOARDS for the purpose of establishing a Task Force to Study Electric Public Utility Location Practices and Procedures. <span style="color: red;">(report due 6/1/2018)</span>		
<a href="#">CR-045-2018</a>	Resolution Adopted		A RESOLUTION CONCERNING THE EXTENSION OF TIME FOR THE TASK FORCE TO STUDY ELECTRIC PUBLIC UTILITY LOCATION PRACTICES AND PROCEDURES for the purpose of extending the reporting time for the Task Force to Study Electric Public Utility Location Practices and Procedures  <span style="color: red;">(report due 12/1/2018)</span>		
<a href="#">CR-49-2019</a>	Resolution Adopted		A RESOLUTION CONCERNING THE PRINCE GEORGE'S COUNTY RE-ENTRY ADVISORY BOARD for the purpose of establishing the Prince George's County Re-Entry Advisory Board to determine, evaluate, and implementing a comprehensive Re-Entry Program and re-entry services in the County to service formerly incarcerated persons attempting to acclimate back into society.  <span style="color: red;">(Preliminary Reports 2/18/2020 &amp; 6/15/2020 -- Final Report 11/1/2020)</span>		

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<a href="#"><u>CR-16-2019</u></a>	Resolution Adopted	A RESOLUTION CONCERNING HOUSING OPPORTUNITIES FOR ALL WORKGROUP for the purpose of establishing a Housing Opportunities for All Workgroup to assist the County in setting priorities and implementing the Comprehensive Housing Strategy report for Prince George's County; to provide advice on any proposed legislation and/or changes being considered by the County to existing policies and legislation and to recommend possible changes for consideration by the County to the County's policies, regulations, procedures, and distribution of County resources; and generally relating to housing in the County. <b>(report by January 1, of each year)</b>			
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<a href="#">10-321</a>	Commercial Property Assessed Clean Energy Program (Director of Finance?) (2018)	Annual By March 15 for the previous calendar year	County Council		
<a href="#">10-331</a>	Fair Election Fund Commission (2018)	Annual By March 1 of each year	County Council		
<a href="#">14-194</a>	Assessment of Victim Protection Needs	Final report no later than March 15, 2021	County Council and County Executive		
<a href="#">10-296</a>	Housing Investment Trust Fund (Director of DHCD) (2021)	Annual status report for presentation by January 1 <sup>st</sup> (Effective 6/30/22)	County Council		
<a href="#">10-288</a>	Economic Development Incentive Fund (Chief Administrative Officer)	Quarterly	Each member of the County Council		
<a href="#">2-173.09</a>	Substance Abuse Advisory Council Policy Board	Annually	County Health Officer, the County Executive, and the County Council		
<a href="#">21A-120</a>	Revenue Authority – <a href="#">Financial Statement Audit</a>	Annually by December 1 <sup>st</sup> , for the previous fiscal year	County Executive and County Council		
<a href="#">10A-164</a>	County-based business assistance	Semi-annual report within thirty (30) calendar days after the end of each quarter	Purchasing Agent, the County Auditor, and a compliance manager designated by the County Council		
<a href="#">6-119</a>	Emergency Management Program - written reports provided to the applicable State agencies relating to the progress of the emergency management program	Quarterly	County Council		
<a href="#">Charter Section 313</a>	<a href="#">Comprehensive Financial Report</a> - Financial Statement Audit (County Auditor)	Audit due December 31, for the previous fiscal year	County Council and County Executive		

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Public School Laws of MD <a href="#"><u>Section 5-109</u></a>	<a href="#"><u>PGCPS Comprehensive Financial Report</u></a> - Audit of financial transactions and accounts	Audit due within 3 months after the close of the fiscal year	The county fiscal authority		
Maryland Code <a href="#"><u>Section 5-823</u></a>	Maryland-National Capital Park and Planning Commission – Ethics Report	On or before April 30 each year	Governing body of each county in which the bi-county commission operates		
<a href="#"><u>Annual Budget Ordinance</u></a>	Overtime Compensation Report – Fire/EMS, Police, Corrections (FY22 Budget CB-35-2021)	Within 30 days of the end of each month	County Council		
<a href="#"><u>Annual Budget Ordinance</u></a>	Overtime Compensation Report - for each agency and department (OMB)	By January 30, as of December 31	County Council		
<a href="#"><u>Annual Budget Ordinance</u></a>	Revenues/Expenditures - level of revenues received and the level of expenditures made or encumbered (OMB/Office of Finance)	Within 15 days of the end of each bi-monthly period, beginning on September 30	County Executive and County Council		
<a href="#"><u>Annual Budget Ordinance</u></a>	Status of road resurfacing needs (DPW&T)	By September 30	County Executive and County Council		
<a href="#"><u>CB-45-2008</u></a>	Energy Savings Project - Annual Reconciliation Report (OCS)	Within ninety (90) days of the end of each Guaranteed Savings year	County Council		
<a href="#"><u>Sec. 15A-106</u></a>	Five-Year Consolidated Housing and Community Development Objectives Plan, the Section 3 Action Plan, and each Annual Action Plan and Statement of Community Development Objectives (County Executive)	By March 15, annually	County Council		
<a href="#"><u>Sec. 5-175.05</u></a>	Annual report on short-term rentals (DPIE through County Executive)	By March 15, annually	County Council		
	<a href="#"><u>Video Lottery Terminals &amp; Table Games Local Taxes</u></a> (County Executive)		County Council		
<a href="#"><u>10-192.12</u></a>	Private Security Camera Incentive Program	Annually, Date not clear	County Council		
<a href="#"><u>2-550</u></a>	Prince George's County Open Data	By July 1 <sup>st</sup> , Annually	County Council		

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<a href="#">19-167</a>	Better Bag Bill, requires establishments to charge for plastic bags.	Annual, Date not clear	County Executive and County Council		
<a href="#">2-111</a>	Real Property as Surplus Property	May 1 <sup>st</sup> , annually	County Council		
<a href="#">10A-159.03</a>	Procurement Forecast for Upcoming Fiscal Year	May 1 <sup>st</sup> , annually	Agency Website		
<a href="#">10A-180</a>	County Contract Evaluations	July 1 <sup>st</sup> , annually	County Executive and County Council		
<a href="#">10A-158.1</a>	Police Department Towing Contracts	September 30 <sup>th</sup> , annually	County Executive and County Council		
<a href="#">13-1120.08</a>	Vacant Property Registry Program	March 1 <sup>st</sup> , annually	County Executive and County Council		
<a href="#">4-355</a>	Early Warning Process: Permits	February 1 <sup>st</sup> , annually	County Council		
<a href="#">10-192.12</a>	Public Safety Officer Real Property Tax Credit	December 31 <sup>st</sup> , annually	County Council		
<a href="#">2-169.03</a>	Cannabis Reinvestment and Restoration Board	December 1 <sup>st</sup> , biannually	Governor, State and Budget Taxation Committee, House Appropriation Committee, County Executive, County Council, and Office of Management and Budget		
<a href="#">20-160</a>	Taxicabs and Limousines lottery for certificates	July 1 <sup>st</sup> , annually	County Executive and County Council		
<a href="#">2-231.08</a>	Fair Criminal Records Standards*	December 1 <sup>st</sup> , annually	County Executive and County Council		
<a href="#">10A-160.02</a>	Local Business Childcare Grant Program	March 31 <sup>st</sup> , annually	County Council		
<a href="#">10-334.02</a>	Re-Entry Employment Incentive Program	December 31 <sup>st</sup> , annually	County Executive and County Council		
<a href="#">10-235.28</a>	Revised Elderly Property Tax Credit	December 31 <sup>st</sup> , annually	County Council		
<a href="#">26-135</a>	Watercraft Parked on County Roads	September 1 <sup>st</sup> , Biannually	County Council		
<a href="#">26-157.02</a>	DPW&T Snow Removal Operations Report	Each snowfall, 24 hours prior to	County Council		
<a href="#">23-138</a>	List of Roads to be paved	December, annually	County Council		
<a href="#">12-227.01</a>	Food as Medicine Health Program	Due one year after first workgroup	Department of Health, County		

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		meeting, annually	Executive, and County Council		
<a href="#"><u>10A-138</u></a>	Enhancement of Procurement Practices	July 1 <sup>st</sup> , annually	County Executive and County Council		

\*Fair Criminal Record Standards Report requested twice, once in 2014, once in 2023