

ANACOSTIA WATERSHED SOCIETY, INC.

GRANT AUDIT
October 2014

OFFICE OF AUDITS AND INVESTIGATIONS
Prince George's County
Upper Marlboro, Maryland



THE PRINCE GEORGE'S COUNTY GOVERNMENT

Office of Audits and Investigations

October 2014

The County Council and County Executive
of Prince George's County, Maryland

Council Resolution 51-1991, adopted June 25, 1991, requires the Office of Audits and Investigations to perform random financial audits of grants and transfer payments appropriated in the Non-Departmental section of the County's Approved Annual Current Expense Budget.

We have examined the books and records of

ANACOSTIA WATERSHED SOCIETY, INC.,

for the period July 1, 2012, through June 30, 2013. Our examination included such tests of the accounting records and such other auditing procedures, as we considered necessary under the circumstances.

We noted no matters involving the Prince George's County grant to Anacostia Watershed Society, Inc., that led us to believe that the County grant funds were used for other than their intended purpose.

This report, in our opinion, fulfills the requirements of Council Resolution 51-1991 to perform random financial audits of grants and transfer payments made pursuant to the Non-Departmental section of the Prince George's County, Maryland, Fiscal Year 2013 Approved Operating Budget.

A handwritten signature in blue ink, appearing to read "D.H. Van Dyke".

David H. Van Dyke, CPA
County Auditor

A handwritten signature in blue ink, appearing to read "Emmanuel C. Nwachukwu".

Emmanuel C. Nwachukwu
Auditor-In-Charge

Anacostia Watershed Society, Inc.

The Prince George's County Government awarded Anacostia Watershed Society, Inc. (AWS), grants totaling \$42,000 in fiscal year 2013. These awards were issued in August 2012 (\$40,000) and January 2013 (\$2,000). This funding was to be used expressly for AWS's core program functions.

Anacostia Watershed Society, Inc. is incorporated as a 501(c) (3) non-profit environmental organization founded in 1989. AWS is a self-supported organization that receives funds from governments, corporations, and individual contributors. The mission of the organization is to protect and restore the Anacostia River and its watershed communities by cleaning the water, recovering the shores, and honoring the heritage. The ultimate goal of the organization is to make the Anacostia River swimmable and fishable, in compliance with the Federal Clean Water Act. AWS accomplishes its mission through the operation of four core programs; advocacy, stewardship, environmental education, and recreation.

AWS is a regionally based organization headquartered in its main office, The George Washington House, which is located at 4302 Baltimore Avenue in Bladensburg, Maryland. AWS is governed by a 9 member Board of Directors with each member serving a three-year term. To support its program initiatives, AWS utilizes the services of volunteers and a staff of 24 full-time and 13 part-time employees.

We examined the books and records maintained by Anacostia Watershed Society, Inc., and included tests of the accounting records and other auditing procedures as we determined necessary. Consideration was given to the fact that the records of the organization were

reviewed and included in the scope of the financial audit conducted by Halt Buzas & Powell, Independent Auditors for the periods ending December 31, 2012 and December 31, 2013, and no discrepancies or irregularities were disclosed. Our examination included a review of expenditures and supporting documentation to ensure that payment amounts were properly approved and corresponded to related invoices. We noted no instances that led us to believe that County grant funds were used for other than their intended purpose.

AWS operates and reports on a calendar year, however our examination was conducted on a fiscal year basis. For report purposes, the attached Statement of Revenues and Expenditures, as audited by their independent auditors, will be presented on a calendar year consistent with AWS operations. The Statement of Revenues and Expenditures shows the activities of the organization for the periods ending December 31, 2012, and December 31, 2013. AWS received County funding for calendar year 2012 and 2013 in the amount of \$42,000 and \$32,000, respectively. Below is a schedule of County grant funding received by AWS, by award date, which identifies the \$42,000 of grant awards examined by our office.

<u>Grant Funding Schedule by Date</u>		
<i>Amount</i>	<i>Award Date</i>	<i>County Fiscal Year</i>
\$ 2,000	2/27/2012	FY 2012
40,000*	8/14/2012	FY 2013
2,000*	1/2/2013	FY 2013
30,000	10/17/2013	FY 2014

* Grant Award Amounts examined

ANACOSTIA WATERSHED SOCIETY, INC.
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIODS ENDING
DECEMBER 31, 2012 AND DECEMBER 31, 2013
(ACCRUAL BASIS)

	<u>2012</u>	<u>2013</u>
REVENUES:		
Contributions	\$1,099,686	\$1,017,916
Prince George's County Grant	42,000	32,000
Contract	675,903	1,100,427
Program Service Fees	43,085	52,385
In-Kind Contributions	49,294	114,709
Other Income/Loss	3,993	13,326
Investment Income	1,637	0
Total Revenues	<u>\$1,915,598</u>	<u>\$2,330,763</u>
EXPENDITURES:		
Salaries	\$890,092	\$919,131
Payroll Taxes	65,986	73,186
Employee Benefits	45,243	34,368
Materials and Supplies	239,343	265,638
Green Roofs- Rebate	125,200	276,100
Lab Costs	4,620	4,923
Sponsored Events	113	1,253
Occupancy	2,080	0
GW House Costs	45,750	46,186
Equipment Repair and Maint.	17,878	20,145
Computer and Website	19,187	26,533
Telephone	10,457	9,182
Postage and Shipping	3,882	5,546
Printing and Publications	37,340	28,611
Office Expenses	7,059	10,866
Dues and Membership	8,378	15,749
Conferences and Conventions	5,367	6,231
Miscellaneous	3,853	6,917
Travel	7,039	12,902
Promotion	510	642
Professional Fees	37,480	109,522
Contract Services	166,868	273,055
Insurance	31,344	33,838
Depreciation	16,700	16,112
Total Expenditures	<u>\$1,791,769</u>	<u>\$2,196,636</u>
Excess Revenue Over/(Under) Expenditures	<u>\$123,829</u>	<u>\$134,127</u>