

February 2002

The County Council and County Executive
of Prince George's County, Maryland

Council Resolution 51-1991, adopted June 25, 1991, requires the Office of Audits and Investigations to perform random financial audits of grants and transfer payments appropriated in the Non-Departmental section of the County's annual current expense budget.

We have examined the books and records of the

MISSION OF LOVE, INC.

for the period July 1, 2000 through June 30, 2001. Our examination included such tests of the accounting records and such other auditing procedures, as we considered necessary in the circumstances. We are not independent with respect to this grant as the Office of Audits and Investigations administers the grant for the Prince George's County Council.

We noted no matters involving the Prince George's County grant to the Mission of Love, Inc. that led us to believe that the County grant was spent for other than its intended purpose.

This report, in our opinion, fulfills the requirements of Council Resolution 51-1991 concerning random financial audits of grants and transfer payments made pursuant to the Non-Departmental section of the Prince George's County, Maryland, Fiscal Year 2001 Approved Current Expense Budget.

David H. Van Dyke, CPA
County Auditor

Mackenzie Lewis
Auditor-In-Charge

THE MISSION OF LOVE, INC.

The Prince George's County Government provided grant funds totaling \$39,500 to the Mission of Love, Inc. (Mission) for fiscal year 2001. The grant funds were received by the organization in November and December of 2000.

The Mission has two location sites, an administrative office and family shelter facility, and a warehouse and distribution center both located in Capitol Heights, Maryland. The Mission is a health and human service organization that tries to meet the needs of displaced individuals and families in Prince George's County and surrounding communities. One of the major goals of the Mission is to prevent and remedy homelessness and hopelessness in the community by meeting basic human needs for food, shelter, and security. The Mission also tries to provide individuals with the tools needed for long-term stability and growth.

The Mission serves as a vital link between private sector donors with goods to donate and individuals and families in need of those goods. It has provided services to over 45,000 individuals and families within the local area and is an integral part of the Prince George's County service network. The Mission is segmented into four programs, as follows:

1. Crisis Assistance Program:
Helps individuals and families in crisis by providing short-term counseling support groups and referrals to other services.
2. Emergency Assistance Program:
Provides practical help by offering food, clothing, furniture, and transportation to the needy.
3. Family Preservation and Strengthening Program:
Provides workshops on job hunting, money management, anger management, conflict resolution, morality and spiritual awareness, and parenting skills training.
4. Housing Services Program:
Provides emergency placement, locating affordable housing, and follow-up services.

We examined the records maintained by the Mission and included such tests of the accounting records and such other auditing procedures as we considered necessary under the circumstances. Consideration was given to the fact that an independent auditor performed an audit of the records of the Mission, for the year ended June 30, 2001, and no discrepancies or irregularities were disclosed. Our examination included a review of general expenses, reimbursements, payroll expenses, and recordkeeping.

The following Statement of Revenue and Expenditures for the period July 1, 2000 through June 30, 2001, shows the activities of the organization for the period in which the fiscal year 2001 grant funds were utilized. This statement was prepared on a cash basis.

Note: On July 17, 2000, the Prince George's County Department of Housing and Community Development provided Community Development Block Grant funds to refinance the outstanding mortgage for the Mission of Love's warehouse. The terms of the refinancing provided a \$265,945 mortgage at no interest and no fixed repayment. The loan will convert to a grant in five years pending the satisfaction of all loan conditions. At that time, the organization will be released entirely from its obligation. The mortgage is not included on the Statement of Revenue and Expenditures.

Mission of Love, Inc.
Statement of Revenue and Expenditures
For The Period July 1, 2000 Thru June 30, 2001

REVENUES

Federal Grants	\$ 82,092
Prince George's County Grants	39,500
State Grants	35,000
Loans Received	23,750
Donation Sales	16,535
Private Contribution	10,000
Insurance Reimbursements	10,041
Fund Raising	1,049
Total Revenues	<u>\$ 217,967</u>

EXPENDITURES

Salaries	\$ 90,874
Employer Taxes	6,887
Repayment of Loans	17,800
Bank Penalties/Fees	667
Operating Expenses	74,127
Total Expenditures	<u>\$ 190,355</u>
Excess Revenues Over Expenditures	<u>\$ 27,612</u>