

Community College - Fiscal Year 2023 Budget Review Summary

FY 2023 Proposed Operating Budget

| Fund | FY 2022 Approved | FY 2022 Estimated | FY 2023 Proposed | \$ Change | % Change |
|--------------|-----------------------|-----------------------|-----------------------|---------------------|-------------|
| General Fund | \$ 123,194,800 | \$ 114,727,600 | \$ 126,813,200 | \$ 3,618,400 | 2.9% |
| Total | \$ 123,194,800 | \$ 114,727,600 | \$ 126,813,200 | \$ 3,618,400 | 2.9% |

Authorized Staffing - All Classifications

| Fund | FY 2022 Approved | | FY 2023 Proposed | | Change | | % Change | |
|--------------|---------------------|--------------|---------------------|------------|----------|-------------|-------------|---------------|
| | FT | PT | FT | PT | FT | PT | FT | PT |
| | General Fund | 910 | 1,266 | 912 | 872 | 2 | -394 | 0.2% |
| Total | 910 | 1,266 | 912 | 872 | 2 | -394 | 0.2% | -31.1% |

FY 2023 Proposed Operating Budget – Key Highlights

- The County’s contribution is \$43,927,200, or 34.6% of the total proposed funding.
- Compensation:* (Increase) To provide 3.5% salary enhancement to eligible staff.
- Fringe Benefits:* (Decrease) Rate decrease from 28.1% to 26.2% to align with anticipated costs.
- Operating:* (Increase) Restores funding reduced in the prior year due reduced in-person operations; includes an increase for the Promise Scholarship Program.
- Capital Outlay:* (Increase) To address technology and computer refresh needs in classrooms, office equipment needs (copiers, scanners), and equipment for facilities management and automotive needs.
- Key Programs/Initiatives: Launched “FY 2022-2025 Strategic Plan;” Received Predominantly Black Institution (PBI) formula grant; Hosted a new Truth, Racial Healing and Transformation (TRHT) Campus Center; and migrated new learning management system while creating cost savings.

Expenditures by Category

| Category | FY 2022 Approved | FY 2022 Estimated | FY 2023 Proposed | Change Amount | % Change |
|--------------------|-----------------------|-----------------------|-----------------------|---------------------|-------------|
| Compensation | \$ 74,480,400 | \$ 69,500,000 | \$ 76,276,800 | \$ 1,796,400 | 2.4% |
| Fringe Benefits | 20,940,300 | 18,000,100 | 20,000,100 | \$ (940,200) | -4.5% |
| Operating Expenses | 26,374,500 | 25,977,600 | 28,989,900 | \$ 2,615,400 | 9.9% |
| Capital Outlay | 1,399,600 | 1,249,900 | 1,546,400 | \$ 146,800 | 10.5% |
| Total | \$ 123,194,800 | \$ 114,727,600 | \$ 126,813,200 | \$ 3,618,400 | 2.9% |

FY 2023 - FY 2028 Proposed Capital Improvement Program

| | Expended thru FY22 | Proposed FY23 Capital Budget | FY 2024 | FY 2025 | FY 2026 | FY 2027 | FY 2028 | Total FY23-FY28 Proposed CIP Funding |
|-------------------|-----------------------|------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------------------------------|
| 8 Projects | \$68,974,000 | \$33,253,000 | \$38,334,000 | \$42,649,000 | \$24,451,000 | \$36,227,000 | \$92,049,000 | \$ 266,963,000 |

Highlights

- Funded by General Obligation Bonds (36.8%), and State (63.2%)
- Key Projects: Dr. Dukes Student Center Renovation – construction phase; Renovate Marlboro Hall – construction phase.



THE PRINCE GEORGE'S COUNTY GOVERNMENT

Office of Audits and Investigations

MEMORANDUM

April 11, 2022

TO: Jolene Ivey, Chair
Education and Workforce Development (EWD) Committee

THRU: Turkessa M. Green, County Auditor *TMG*

FROM: Arian Albear, Legislative Budget and Policy Analyst *AA*

RE: Prince George's Community College
Fiscal Year 2023 Budget Review

Budget Overview

The FY 2023 Proposed Budget for the Prince George's Community College is \$126,813,200. This is an increase of \$3,618,400, or 2.9%, over the FY 2022 Approved Budget. The increase is primarily driven by an increase in operating costs that were reduced in the prior year due to not operating in person, an increase in the Promise Scholarship Program, and a 3.5% salary enhancement for eligible staff. The increases are partially offset by a decrease in the fringe benefit rate.

Budget Comparison

Approved Fiscal Year 2022 to Proposed Fiscal Year 2023

| Funding Source | FY 2021 Actual | FY 2022 Approved | FY 2022 Estimated | % Change - Est vs App | FY 2023 Proposed | \$ Change | % Change |
|---------------------|----------------------|----------------------|----------------------|--------------------------|-----------------------|---------------------|-------------|
| County Contribution | \$ 43,922,330 | \$ 41,726,200 | \$ 43,926,200 | 5.3% | \$ 43,927,200 | \$ 2,201,000 | 5.3% |
| State Aid | 31,245,262 | 37,072,500 | 37,072,500 | 0.0% | 42,694,600 | 5,622,100 | 15.2% |
| Tuition and Fees | 37,383,476 | 36,076,200 | 32,164,000 | -10.8% | 35,842,800 | (233,400) | -0.6% |
| Other Revenues | 1,573,275 | 8,319,900 | 1,564,900 | -81.2% | 4,348,600 | (3,971,300) | -47.7% |
| Fund Balance | - | - | - | - | - | - | - |
| Total | \$114,124,343 | \$123,194,800 | \$114,727,600 | -6.9% | \$ 126,813,200 | \$ 3,618,400 | 2.9% |

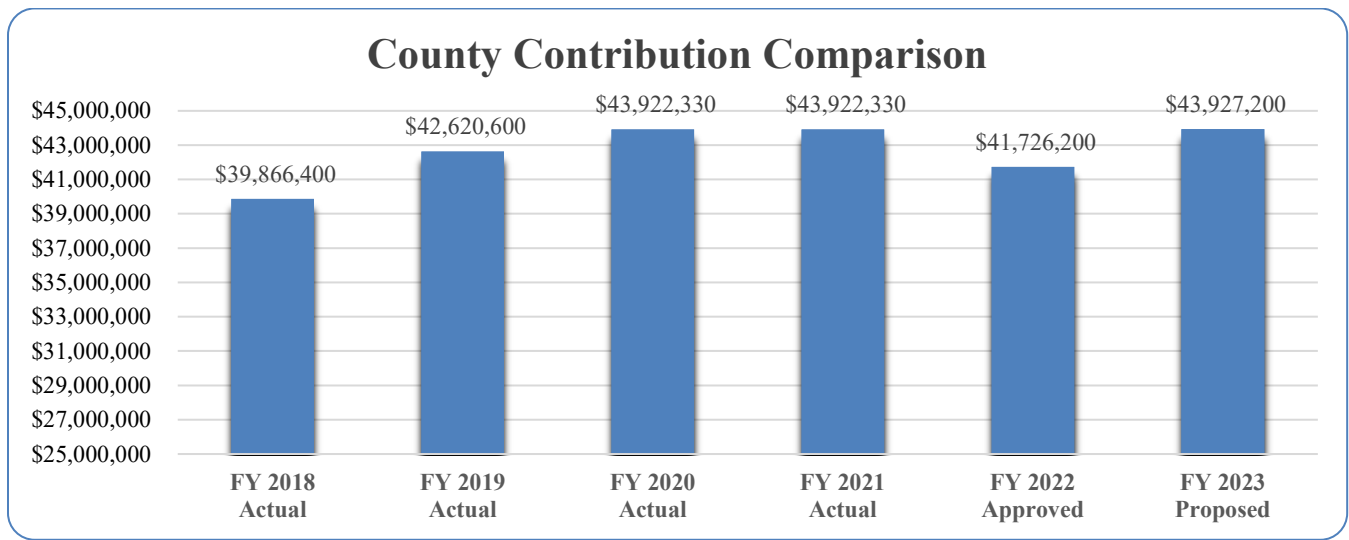
Authorized Staffing Comparison

| | FY 2022 Approved | FY 2023 Proposed | Change Amount | Percentage Change |
|--------------|---------------------|---------------------|------------------|----------------------|
| Full-Time | 910 | 912 | 2 | 0.2% |
| Part-Time | 1,266 | 872 | -394 | -31.1% |
| Total | 2,176 | 1,784 | -392 | -18.0% |

Budget Comparison – Revenues

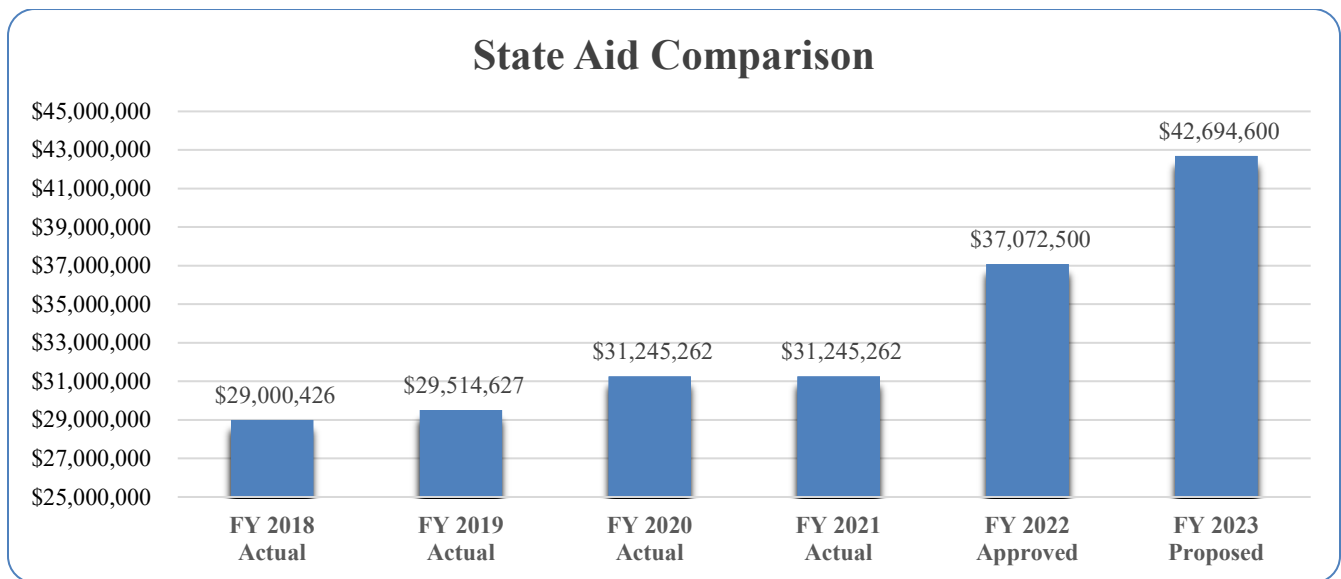
County Contribution

- The proposed FY 2023 County contribution to the College is \$43,927,200, an increase of \$2,201,000, or 5.3%, over the FY 2022 Approved Budget. The County’s contribution comprises 34.6% of the total proposed funding. The County Contribution has increased \$4,060,800 over the amount provided in FY 2018.
- According to the Annotated Code of Maryland’s Cade Funding Formula (Section 16-305), local support must match at least the funding level of the previous year’s contribution. Due to this requirement, the County allocated an additional \$2.2 million to the Community College for FY 2022.



State Aid

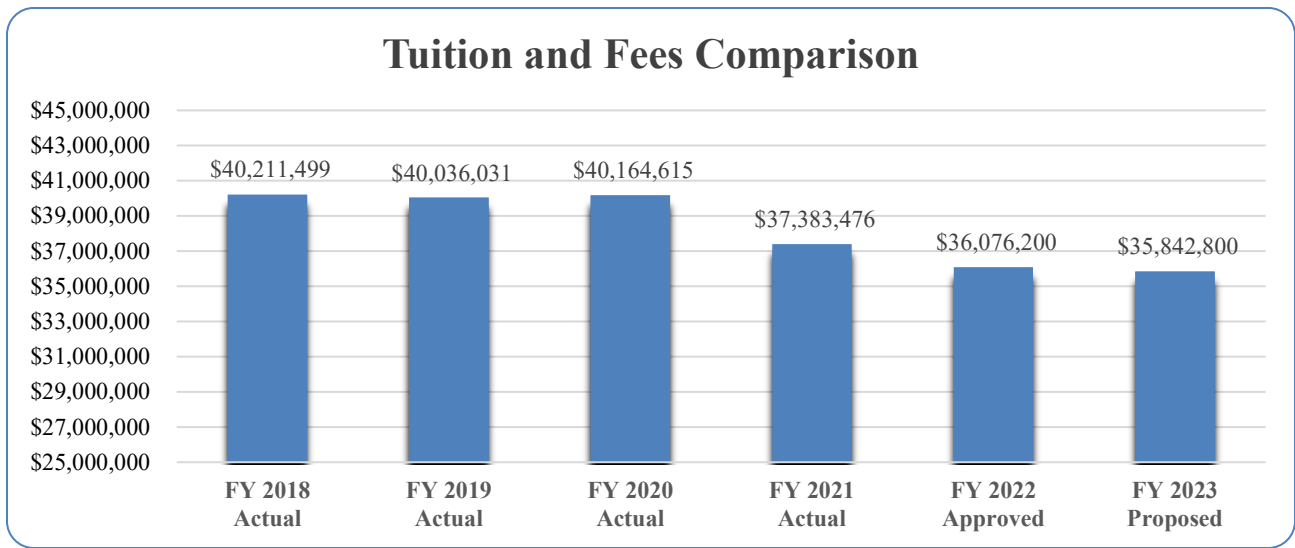
- The proposed FY 2023 State Aid to the Community College is \$42,694,600, an increase of \$5,622,100, or 15.2%, over the FY 2022 Approved Budget. State Aid comprises 33.7% of the total proposed funding. State Aid has increased \$13,694,174 over the amount provided in FY 2018.



- The Governor’s proposed FY 2023 budget increases funding to 15 State community colleges by 20% (Baltimore City Community College received 10%). This will be the first time that full funding of the community college formula has been achieved.
- If passed, HB 1102/SB 799 would provide \$10 million to reimburse community colleges for State-mandated, unfunded tuition waivers. HB 598/SB 540 would provide an annual State appropriation of \$1 million to cover the costs of the annual subscription that enhances the ARTSYS program, which allows students to transfer from a two-year community college to a Maryland four-year institution. Both bills passed unanimously in the Senate and were heard in the House Appropriations Committee on April 4, 2022. As of April 8, they have not been scheduled for further action in the House of Delegates.

Tuition and Fees

- The proposed FY 2023 Tuition and Fees budget is \$35,842,800, a decrease of \$233,400, or 0.6% under the FY 2022 Approved Budget. Tuition and Fees comprise 28.3% of the total proposed funding. Tuition and Fees have decreased \$4,954,260 under the amount provided in FY 2016. Out of the total proposed Tuition and Fees budget, \$33,136,500 is from credit revenue, while \$2,706,300 is from non-credit revenue.



- FY 2023 student credit enrollment (7,338 students) and non-credit enrollment (3,287 students) is projected to increase when compared to FY 2022 estimated enrollment. The College’s Independent Auditor’s Report for the period ending on June 30, 2021, noted declining enrollment trends of 19.4% from FY 2020. FY 2020 experienced a 2.7% decline in enrollment under FY 2019.

| FISCAL YEAR STUDENT ENROLLMENT | | | | |
|--------------------------------|----------------|----------------|-------------------|------------------|
| | FY 2020 Actual | FY 2021 Actual | FY 2022 Estimated | FY 2023 Proposed |
| Credit | 7,256 | 7,659 | 7,095 | 7,338 |
| Non-Credit | 4,088 | 1,566 | 2,929 | 3,287 |
| Total Duplicated | 11,343 | 9,225 | 10,025 | 10,625 |

| FISCAL YEAR HEAD COUNT | | | | |
|-------------------------------|-----------------------|-----------------------|--------------------------|-------------------------|
| | FY 2020 Actual | FY 2021 Actual | FY 2022 Estimated | FY 2023 Proposed |
| Credit | 16,812 | 16,951 | 14,939 | 15,517 |
| Non-Credit | 17,130 | 9,601 | 11,329 | 12,462 |
| Total Duplicated | 33,942 | 26,552 | 26,269 | 27,979 |
| Total Unduplicated | 33,280 | 24,774 | 26,150 | 26,632 |

- The Community College anticipates a tuition rate increase for FY 2023. The chart below summarizes the current and proposed tuition rates per credit.

| Tuition Rate (per credit) | | | |
|--------------------------------------|---------------------|---------------------|-------------------|
| Tuition Type | FY 2022 Rate | FY 2023 Rate | Difference |
| County Resident | \$107 | \$114 | \$7 |
| MD Resident, other counties | \$202 | \$209 | \$7 |
| Out-of-State residents | \$304 | \$311 | \$7 |
| Revised Consolidated for all courses | \$47 | \$47 | \$0 |

Other Funding Sources

- Other Funding Sources are proposed at \$4,348,600 for FY 2023, a decrease of \$3,971,300, or 47.7% under the FY 2022 Approved Budget. These revenues are generated from sales and services (\$953,700), M-NCPPC contributions (\$700,000), and use of Fund Balance (\$2,694,900). Other Funding Sources comprise 3.4% of the total proposed budget.

Fund Balance

- The Community College proposes to use \$2,694,900 of their General Fund Balance during FY 2023, a decrease of \$2,987,400, or 52.6%, under the approved FY 2022 level. Notably, the College has not used any of their approved allocation for FY 2022. The FY 2023 total estimated Fund Balance for the Community College is \$35,553,439.

Budget Comparison – Expenditures

Approved Fiscal Year 2022 to Proposed Fiscal Year 2023

| Expenditures | FY 2021 Actual | FY 2022 Approved | FY 2022 Estimated | % Change - Est vs App | FY 2023 Proposed | \$ Change | % Change |
|---------------------|-----------------------|-------------------------|--------------------------|------------------------------|-------------------------|---------------------|-----------------|
| Compensation | \$ 68,579,251 | \$ 74,480,400 | \$ 69,500,000 | -6.7% | \$ 76,276,800 | \$ 1,796,400 | 2.4% |
| Fringe Benefits | 15,401,412 | 20,940,300 | 18,000,100 | -14.0% | 20,000,100 | (940,200) | -4.5% |
| Operating Expenses | 29,036,350 | 26,374,500 | 25,977,600 | -1.5% | 28,989,900 | 2,615,400 | 9.9% |
| Capital Outlay | 1,107,330 | 1,399,600 | 1,249,900 | -10.7% | 1,546,400 | 146,800 | 10.5% |
| Total | \$ 114,124,343 | \$ 123,194,800 | \$ 114,727,600 | -6.9% | \$ 126,813,200 | \$ 3,618,400 | 2.9% |

Budget and Staffing, by Division

| Category | FY 2021 | FY 2022 | FY 2022 | % Change - | FY 2023 | \$ | % |
|-----------------------------|-----------------------|-----------------------|-----------------------|--------------|-----------------------|---------------------|-------------|
| | Actual | Approved | Estimated | Est vs App | Proposed | Change | Change |
| Instruction | \$ 34,579,441 | \$ 42,041,700 | \$ 39,160,700 | -6.9% | \$ 42,758,000 | \$ 716,300 | 1.7% |
| Academic Support | 25,319,190 | 27,493,800 | 24,781,100 | -9.9% | 28,598,300 | 1,104,500 | 4.0% |
| Student Services | 8,049,248 | 8,939,100 | 9,072,400 | 1.5% | 8,908,700 | (30,400) | -0.3% |
| Plant Operations | 14,449,753 | 12,819,300 | 10,942,800 | -14.6% | 12,782,100 | (37,200) | -0.3% |
| Institutional Support | 28,857,641 | 29,003,500 | 27,681,900 | -4.6% | 30,484,900 | 1,481,400 | 5.1% |
| Scholarship and Fellowships | 2,577,056 | 2,636,300 | 2,610,000 | -1.0% | 2,725,000 | 88,700 | 3.4% |
| Public Service | 292,014 | 261,100 | 478,700 | 83.3% | 556,200 | 295,100 | 113.0% |
| Total | \$ 114,124,343 | \$ 123,194,800 | \$ 114,727,600 | -6.9% | \$ 126,813,200 | \$ 3,618,400 | 2.9% |

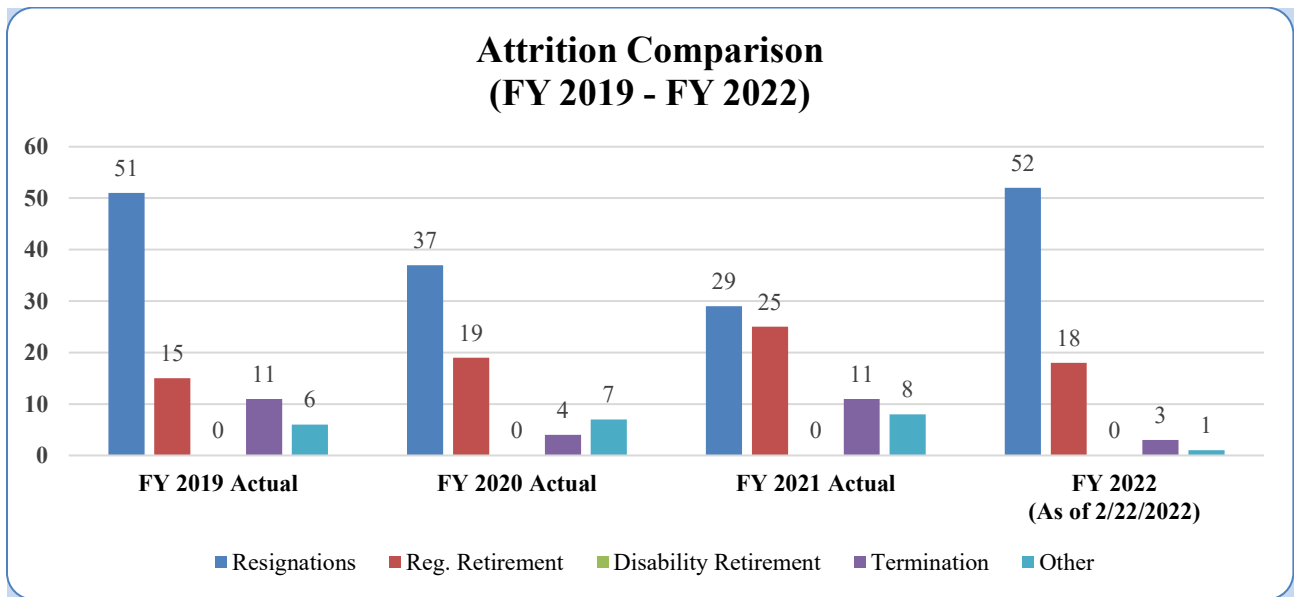
| Category | FY 2022 | | FY 2023 | | Change | | Change | |
|-----------------------------|--------------|--------------|--------------|------------|-------------|-------------|----------------|---------------|
| | Approved | | Proposed | | Amount | | Percentage | |
| | FT | PT | FT | PT | FT | PT | FT | PT |
| Instruction | 243 | 1,115 | 245 | 721 | 2 | -394 | 0.8% | -35.3% |
| Academic Support | 227 | 84 | 227 | 84 | 0 | 0 | 0.0% | 0.0% |
| Student Services | 102 | 12 | 102 | 12 | 0 | 0 | 0.0% | 0.0% |
| Plant Operations | 132 | 23 | 132 | 23 | 0 | 0 | 0.0% | 0.0% |
| Institutional Support | 201 | 18 | 201 | 18 | 0 | 0 | 0.0% | 0.0% |
| Scholarship and Fellowships | 0 | 0 | 0 | 0 | 0 | 0 | N/A | N/A |
| Public Service | 5 | 14 | 5 | 14 | 0 | 0 | 0.0% | 0.0% |
| Total | 910 | 1,266 | 912 | 872 | 2 | -394 | 0.2% | -31.1% |
| Total Employees | 2,176 | | 1,784 | | -392 | | -18.01% | |

Staffing Changes and Compensation

- The proposed FY 2023 Compensation is \$76,276,800, an increase of \$1,796,400, or 2.4% over the FY 2022 Approved Budget. The increase is due to a 3.5% salary enhancement for eligible staff.
- The College approved a 2.5% salary enhancement to all full-time and part-time employees in October 2021, totaling approximately \$1.3 million. Another 1% enhancement will be provided for all employees by June 2022 using the \$2.2 million additional allocation from the County.
- Compensation costs in FY 2023 include funding for 912 full-time positions and 872 part-time positions for a total of 1,784 employees, an increase of two (2) full-time position over FY 2022.
- The Community College has budgeted \$478,500 for overtime expenditures in FY 2023.

| Year | Approved Overtime Budget | Overtime Expenditures | | Actual vs. Approved Variance (\$) | Actual vs. Approved Variance (%) |
|---------|--------------------------|-----------------------|------------|-----------------------------------|----------------------------------|
| FY 2020 | \$ 748,478 | Actual: | \$ 596,178 | \$(152,300) | -20.3% |
| FY 2021 | \$ 451,078 | Actual: | \$ 298,225 | \$(152,853) | -33.9% |
| FY 2022 | \$ 451,078 | Actual YTD: | \$ 149,195 | \$(301,883) | -66.9% |
| | | Projected: | \$ 305,000 | \$(146,078) | -32.4% |
| FY 2023 | | Budgeted: | \$ 478,500 | | |

- At the end of FY 2021, the College’s total Other Post-Employment Benefits (OPEB) liability was \$54,005,000.
- The College’s attrition rate as of February 22, 2022, is 9.6% and it is expected to reach between 12% and 14% by the end of the fiscal year. Of the 74 employees that have left the College in FY 2022, 52 were resignations, 18 were regular retirement, three (3) were terminations, and one (1) was for another reason not specified.



- According to information obtained from the 2021 Databook published by the Maryland Association of Community Colleges in May 2021, the College’s 10-month full-time credit instructional faculty’s overall weighted average salary ranks 4th highest among the 16 Maryland Community Colleges (after Montgomery College, College of Southern Maryland, and Community College of Baltimore County). The College notes that compensation remains a key factor in the majority of resignations. Employees noted that they were offered significantly higher salaries in the government and in the private sector. The positions most affected by attrition were spread across almost all departments.
- Attrition has created a slowdown in operations with some areas having below 50% of active employees and the College has had to readjust some timetables for deliverables as a result. For FY 2022, PGCC noted 197 full-time and 77 part-time vacancies.
- By June 30, 2022, 236 personnel will be eligible for retirement, amounting to 28.89% of the College’s total personnel.

Fringe Benefits

- The proposed FY 2023 Fringe Benefit expenditures is \$20,000,100, a decrease of \$940,200, or 4.5%, under the current year’s approved level of funding due to the staffing complement changes and associated benefits provided. Fringe benefits as a percentage of total compensation has trended upwards.

| Fringe Benefits Historical Trend | | | | | | | |
|----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|---------------------|
| | FY 2017 Actual | FY 2018 Actual | FY 2019 Actual | FY 2020 Actual | FY 2021 Actual | FY 2022 Estimated | FY 2023 Proposed |
| Fringe Benefits | \$ 15,110,951 | \$ 18,473,268 | \$ 20,944,678 | \$ 16,249,695 | \$ 15,401,412 | \$ 18,000,100 | \$ 20,000,100 |
| As a % of Compensation | 24.7% | 29.4% | 31.2% | 22.3% | 22.5% | 25.9% | 26.2% |
| Annual % Change | | 22.3% | 13.4% | -22.4% | -5.2% | 16.9% | 29.9% |

Operating Expenses

- The proposed FY 2023 Operating Expenses is \$28,989,900 and are comprised of the following major items:
 - Operating Contracts \$ 14,368,400
 - Utilities \$ 2,880,000
 - Miscellaneous \$ 2,650,000
 - Office/Building Lease/Rental \$ 2,367,000
 - General Office Supplies \$ 1,567,400
 - Advertising \$ 1,529,200
- Operating Expenses are proposed to increase in FY 2023 by \$2,615,400, or 9.9%, over the FY 2022 approved level of funding due to increases in 13 of the 14 operating categories.
- Additional information regarding the increases in operating expenses is displayed in the *First Round Budget Review Questions*, Question 19 and in the chart below:

| Operating Objects | FY 2022 Budget | FY 2023 Proposed | FY 2022 - FY2023 | |
|------------------------------|----------------------|----------------------|---------------------|-------------|
| | | | \$ Change | % Change |
| Telephone | 734,100 | 817,000 | 82,900 | 11.3% |
| Utilities | 2,766,700 | 2,880,000 | 113,300 | 4.1% |
| Printing | 415,600 | 640,000 | 224,400 | 54.0% |
| Postage | 96,900 | 307,800 | 210,900 | 217.6% |
| Training | 80,300 | 318,000 | 237,700 | 296.0% |
| Advertising | 741,700 | 1,529,200 | 787,500 | 106.2% |
| Travel: Non-Training | 10,900 | 76,300 | 65,400 | 600.0% |
| Membership Fees | 345,600 | 404,600 | 59,000 | 17.1% |
| Insurance Premiums | 592,500 | 956,000 | 363,500 | 61.4% |
| Operating Contracts | 14,437,400 | 14,368,400 | (69,000) | -0.5% |
| General Office Supplies | 1,353,400 | 1,567,400 | 214,000 | 15.8% |
| Equipment Lease/Rental | - | 108,200 | 108,200 | N/A |
| Office/Building Lease/Rental | 2,163,100 | 2,367,000 | 203,900 | 9.4% |
| Miscellaneous | 2,636,300 | 2,650,000 | 13,700 | 0.5% |
| TOTAL | \$ 26,374,500 | \$ 28,989,900 | \$ 2,615,400 | 9.9% |

- Operating increases are primarily due to anticipated costs and materials to support marketing/advertising campaign efforts.

Capital Outlay

- Proposed FY 2023 Capital Outlay expenditures are \$1,546,400, an increase of \$146,800 over the FY 2022 Approved Budget. Purchases support equipment for new computers in classrooms, remediation of security vulnerabilities, replacing end-of-life hardware and critical safety infrastructure, and other facilities management equipment.

HIGHLIGHTS

The mission of the Prince George’s Community College is to transform students’ lives. The College’s mission is accomplished through education, training, and serving a diverse population through accessible, affordable, and rigorous learning experiences.

The Community College is governed by a College Board of Trustees. The current Members are:

| | Board Member | Term Begin | Term End | Appointed |
|----------|--------------------------------------------|-------------------|-----------------|------------------|
| 1 | Mr. Samuel J. Parker Jr. | 7/1/2017 | 7/30/2022 | 3/30/2018 |
| 2 | C. Michael Walls, Esquire | 7/1/2017 | 6/30/2022 | 3/30/2018 |
| 3 | Ms. Audrey L. Farley | 7/1/2020 | 6/30/2026 | 11/5/2021 |
| 4 | Mrs. Tomeka C. Bumbry | 7/1/2020 | 6/30/2025 | 11/5/2021 |
| 5 | Mr. Howard W. Stone, Jr. | 7/1/2019 | 6/30/2024 | 7/1/2019 |
| 6 | The Honorable Floyd E. Wilson, Jr. | 7/1/2018 | 6/30/2023 | 7/31/2018 |
| 7 | Mr. Sidney L. Gibson | 7/1/2018 | 6/30/2023 | 1/2/2020 |
| 8 | Mr. Jerrel Johnson, <i>Student Trustee</i> | 7/1/2021 | 6/30/2022 | N/A |

- The College provides the following five (5) core services under its mission:
 - ❖ Nearly 200 programs of study, including associate degrees, certificates, letters of recognition, and workforce development and continuing education programs;
 - ❖ Customized workforce training programs;
 - ❖ A well-developed continuing education program;
 - ❖ Educational partnerships with community agencies, businesses, industries, and organizations; and
 - ❖ Educational opportunities for a growing population of immigrant and international students.

- The College’s Strategic Focus and Initiatives in FY 2023 are:
 - ❖ Enhancing equitable access and upward mobility for enrolling and completing at PGCC.
 - ❖ Optimizing pathways for students’ progression to graduation and transfer or career.
 - ❖ Ensuring learning and achievement through high impact practices.
 - ❖ Reimagining workforce innovation and strategic partnerships.

- Some of the Community College’s notable accomplishments in FY 2022 include:
 - ❖ Launching the FY 2022-2025 Strategic Plan.
 - ❖ Receiving the Predominantly Black Institution (PBI) formula grant.
 - ❖ Hosting a new Truth, Racial Healing, and Transformation (TRHT) Campus Center.
 - ❖ Migrating to a new learning management system that meets functionality needs and saves on costs.

- The FY 2022-2025 Strategic Plan envisions PGCC as the region’s premier center for dynamic teaching and learning, strategic partnerships, and community engagement that advance knowledge, economic equity, and lifelong personal development. The “Core Commitments” are identified as:
 - ❖ Students First
 - ❖ Achievement
 - ❖ Equity
 - ❖ Continuous Improvement
 - ❖ Empathy
 - ❖ Integrity

Information Technology

- The College's technology initiatives for FY 2023 include:
 - ❖ IT Security.
 - ❖ ERP Enhancement.
 - ❖ Business Application Enhancement.
 - ❖ Network Infrastructure Equipment Refresh.
 - ❖ Instructional Enhancement.
 - ❖ Classroom Computer Refresh.
- The College continues to experience high vacancy rates (32.7%) in critical technology positions and expect FY 2023 vacancy rates to increase to 36% as a result of anticipated retirements. Lack of personnel to provide in-house IT services has been bridged by outsourcing critical web application and IT security services.
- The College hires part-time students for low-demand technical vacancies as part of the Enterprise Technology Apprenticeship Program (ETAP). The Program's objective is to employ and develop the next generation of technology professionals by providing practical work experience for students.

Initiatives/Programs

- The College's **Dual Enrollment Program** accounts for most of the budgetary sources, as students are offered a 50% discount if they continue on to complete an associate degree (**Dual2Degree**).
- The **Guided Pathways Project** is designed to address two systemic challenges to student completion: 1) too many choices among which programs and courses to take; and 2) not enough advising support to navigate the multitude of choices – these result in low completion rates and students taking longer to complete their degrees. In Fall 2022, the College will fully implement intrusive advising, where all students will be assigned an advisor with whom they must consult prior to registration each term.
- **Prince George's County's Promise Scholarship Program** supports students in addition to federal, state, and private scholarships to complete their education. For FY 2022, the College anticipates serving 375 students with approximately \$1.5 million for the Promise Scholarship. As of December 2021, 363 students were awarded \$729,648 for the Fall 2021 semester to cover tuition, fees, and books and 165 additional students participated in program aspects whose federal or State grant funding covered tuition and fees. As of December 2021, 248 Scholarship recipients graduated from PGCC.
- The **Academic English as a Second Language (ESL) Program** continues to meet the needs of the residents with limited English proficiency. The program consists of eight (8) courses offered at three levels of competency (basic, intermediary, and advanced) with courses focused on reading and grammar/writing as well as global oral communication. Faculty in the Academic ESL area have a master's degree or higher in TESOL, Linguistics, or FL with the ESL population. Several ESL faculty members work as tutors at the Writing Center, providing ESL-specific support to students in both the ESL sequence and credit classes. Students in the PGCC Academic English Area continue to have the option to take classes through the Laurel College Center in classes taught by Howard Community College faculty. The **Continuing Education ESL Program** is designed for individuals who need basic English instruction to be successful in the workplace, the community, and to transfer into academic or continuing education programs. Courses are funded by Consolidated Adult Education

and Family Literacy Services grants administered by Maryland's Department of Labor. The College's **Adult Education ESL Program** also provides free healthcare, hospitality, and education certification courses connecting English-language instruction and workforce preparation and training. The **Transition ESL Program** assists individuals who may be confident in spoken English but wish to improve and/or prepare for college enrollment or the US naturalization exam. The Refugee Training Program provides free pre-vocational ESL training to individuals with refugee, asylee, or SIV (Special Immigrant Visa) status living in the County. The program is funded by the Maryland Office of Refugees and Asylees.

- The College partners with **Prince George's County Public Schools (PGCPS)** in following major programs and initiatives:
 - ❖ Offering the Dual Enrollment Program to juniors and seniors. The Program enrolled approximately 1,731 students between Summer 2021 and Spring 2022.
 - ❖ Early & Middle College Programs that allow students to simultaneously earn a HS diploma and an associate's degree.
 - ❖ 3D Scholars Program at Charles Herbert Flowers HS (in partnership with UMD Global Campus).
 - ❖ Offering GED preparation, adult literacy, and ESL classes at seven public schools.
 - ❖ Teacher trainings for full certification in the State of Maryland in partnership with PGCPS's Conditional Educator Program.
 - ❖ College for Integrative Arts partners with PGCPS to train teachers in incorporating fine arts disciplines (visual arts, film, music, dance, theater, poetry, literature) into their lesson plans.

- The College has collaborated with the **Prince George's County Memorial Library System (PGCMLS)** in the following major programs and initiatives:
 - ❖ Sharing information of various programs conducted by the College and the Library
 - ❖ Aims to partner with PGCMLS to target Veteran and active-duty military populations and resume presenting to the Teen Action Group (TAG).

- The College noted the following **Climate Change mitigation** strategies on campus:
 - ❖ Marlboro Hall is expected to have four (4) EV charging stations.
 - ❖ Additional partnership with PEPCO to install eight (8) charging stations in parking lots throughout campus.

- As a result of the **COVID-19 pandemic**, the College instituted a number of operation changes. PGCC plans to keep in place the following changes post-pandemic:
 - ❖ Academic Instruction Modality Expansion
 - ❖ College continuity of operations plans by essential functions
 - ❖ Event management operations for in-person activities
 - ❖ PGCC Be Wise community responsibility statement
 - ❖ College-wide facility safety measures
 - ❖ Remote and in-person appointment scheduler for services
 - ❖ Virtual & hybrid performances, based on need
 - ❖ COVID-19 self-reporting process, vaccination mandate, and vaccine verification app.

Capital Improvement Program (CIP) Overview

Prince George’s Community College operates from its Largo Campus, as well as Extension and Degree centers owned by other agencies and organizations. The Largo Campus consists of 150 acres with 15 permanent buildings and 18 temporary buildings. The Community College has instituted a series of projects to modernize buildings aged 20 to 38 years, maintain major systems, and meet code requirements. The Facilities Master Plan establishes strategic initiatives aligned with the interests of the Community College’s staff and Board to more effectively serve the County’s residents.

FY 2023 Funding Sources

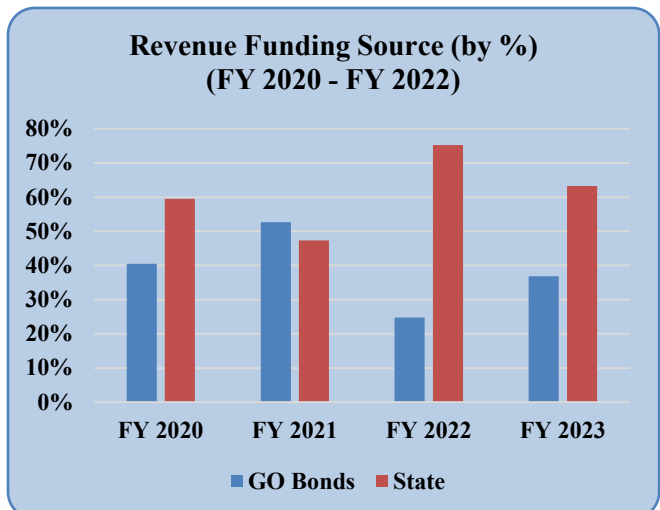
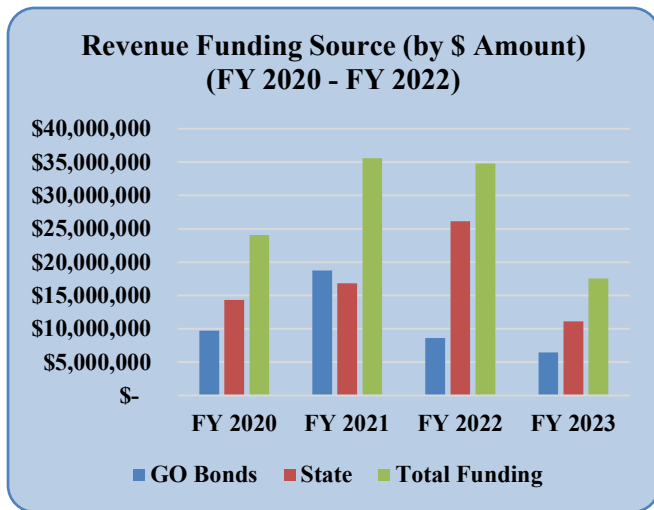
- As reflected in the statement of net position, the College noted an increase by \$18.7 million, from \$219.7 million in FY 2020 to \$238.4 million, as of June 30, 2021. Unrestricted assets increased by \$24.7 million between FY 2020 and FY 2021. The College uses some of its fund balance from the Capital Expense Reserve Fund (CERF) to enhance facilities, maintain existing buildings, and fund unexpected expenses.

- In the Proposed FY 2023 Capital Budget, the funding source for CIP projects is as follows:

| | |
|--------------------------|--------------------------|
| General Obligation Bonds | \$ 6,447,000; or, 36.8% |
| State | \$11,088,000; or, 63.2% |
| Total | \$17,535,000 100% |

- In the Approved FY 2022 Capital Budget, the funding source for CIP projects was as follows:

| | |
|--------------------------|--------------------------|
| General Obligation Bonds | \$ 8,608,000 ; or, 24.8% |
| State | \$26,137,000 ; or, 75.2% |
| Total | \$34,745,000 100% |



Capital Improvement Budget Overview

- The Community College facility needs are addressed in the FY 2023-2028 Proposed Capital Improvement Program (CIP). The FY 2023 Proposed Capital Budget is \$33,253,000, which reflects a decrease of \$35,721,000, or 51.8%, under the FY 2022 Approved Capital Budget of \$68,974,000.

- Current and proposed CIP projects for the Community College are listed in the accompanying tables below:

| Project Name | Est. Comp. | Approved FY 2022-2027 CIP | Proposed FY 2023-2028 CIP | | Change in Fiscal Year Budget (FY2022 - FY2023) | |
|-----------------------------|------------|---------------------------------|---------------------------|---------------------------------|------------------------------------------------|---------------|
| | | Approved FY 2022 Capital Budget | Expended thru FY 2022 | Proposed FY 2023 Capital Budget | \$ Change | % Change |
| Bladen Hall Renovation | FY 2026 | \$ - | \$ - | \$ - | - | 0% |
| College Improvements | Ongoing | 1,469,000 | 10,719,000 | 1,500,000 | 31,000 | 2% |
| Dukes Student Center Renov. | FY 2025 | 5,132,000 | 5,136,000 | - | (5,132,000) | -100% |
| Health & Wellness Center | TBD | - | - | - | - | 0% |
| Kent Hall Renov. & Addition | FY 2027 | - | - | - | - | 0% |
| North Parking Garage | TBD | - | - | - | - | 0% |
| Renovate Marlboro Hall | FY 2024 | 62,373,000 | 89,908,000 | 31,753,000 | (30,620,000) | -49% |
| Southern Region Campus | TBD | - | - | - | - | 0% |
| TOTAL | | \$ 68,974,000 | \$ 105,763,000 | \$ 33,253,000 | \$ (35,721,000) | -51.8% |

- Total project costs for the Proposed FY 2023 – FY 2028 CIP are \$452,799,000, an increase of \$67,191,000, or 17.4%, over the Approved FY 2022 – FY 2027 CIP.

| Project Name | Est. Comp. | Approved FY 2022-2027 CIP | Proposed FY 2023-2028 CIP | Change in Total Project Cost (FY2022 - FY2023) | |
|-----------------------------|------------|-----------------------------|-----------------------------|------------------------------------------------|--------------|
| | | Approved Total Project Cost | Proposed Total Project Cost | \$ Change | % Change |
| Bladen Hall Renovation | FY 2026 | \$ 15,675,000 | \$ 19,867,000 | 4,192,000 | 27% |
| College Improvements | Ongoing | 18,719,000 | 20,219,000 | 1,500,000 | 8% |
| Dukes Student Center Renov. | FY 2025 | 56,217,000 | 64,085,000 | 7,868,000 | 14% |
| Health & Wellness Center | TBD | 122,517,000 | 151,520,000 | 29,003,000 | 24% |
| Kent Hall Renov. & Addition | FY 2027 | 23,060,000 | 28,351,000 | 5,291,000 | 23% |
| North Parking Garage | TBD | 26,303,000 | 31,434,000 | 5,131,000 | 20% |
| Renovate Marlboro Hall | FY 2024 | 112,867,000 | 127,073,000 | 14,206,000 | 13% |
| Southern Region Campus | TBD | 10,250,000 | 10,250,000 | - | 0% |
| TOTAL | | \$ 385,608,000 | \$ 452,799,000 | \$ 67,191,000 | 17.4% |

- The Community College has eight (8) renovation and construction projects that are ongoing and/or planned in FY 2023. Details and funding requests are discussed below:
 - *Bladen Hall Renovation* (no FY 2023 funding proposed) – Delayed.
 - Renovates 2nd and 3rd floors of Bladen Hall to update classrooms, faculty offices, and student faculty meeting spaces. Renovations will also cover restrooms, windows, and other miscellaneous HVAC equipment and electrical systems.
 - “Design” is delayed again and now expected to be completed in FY 2024.
 - Construction is expected to begin in FY 2025 to align with estimated project schedule and State’s allocation of funding; construction is expected to finish in FY 2026.
 - Total project cost increased due to 1) cost escalations, and 2) inclusion of Construction Management at Risk/Construction Management Agent (CMAR/CMA) fees.

- *College Improvements* (FY 2023 funding request: \$1,500,000)
 - Provides funding for replacing mechanical, life safety, environmental temperature building controls, and infrastructure items.
 - FY 2023 renovations will be used to replace the rooftop HVAC system, laboratory fume exhaust hoods, and the cost of converting mechanical systems from pneumatic to direct digital control systems.
- *Dr. Charlene Mickens Dukes Student Center Renovation* (no FY 2023 funding proposed) – Delayed.
 - Provides for the renovation of 50,742 net assignable square feet/69,116 gross square feet and the construction of an addition totaling approximate 14,000 net assignable square feet of student services space.
 - Design was completed in FY 2022.
 - Construction is delayed and estimated to begin in FY 2022 with completion in FY 2025.
 - Total project cost increases due to project redesign to conform to available funding.
- *Health & Wellness Center* (no FY 2023 funding proposed) – Delayed.
 - Future proposed project to construct a new 145,665 net assignable square foot building to support the Health, Nutrition, Physical Education, and Athletics programs on campus.
 - Project has been delayed further due to priority ranking and funding availability.
 - Design is scheduled to be completed in FY 2028.
 - Construction is scheduled to begin in FY 2028 with no estimated completion date.
 - Total project cost increases due to inclusion of Construction Management at Risk/Construction Management Agent (CMAR/CMA) fees.
- *Kent Hall Renovation and Addition* (no FY 2023 funding proposed) – Delayed.
 - Future proposed project to renovate 19,247 net additional square feet/30,738 gross square feet and the construction of a third floor of approximately 9,620 square feet/15,000 gross square feet to the college administration building.
 - Design is now scheduled to be completed in FY 2025.
 - Construction is scheduled to begin in FY 2026 and be completed in FY 2027.
 - Total project cost increases due to inclusion of Construction Management at Risk/Construction Management Agent (CMAR/CMA) fees.
- *North Parking Garage* (no FY 2023 funding proposed) – Delayed.
 - Future proposed project that provides additional parking to students, faculty, and guests on the campus which has become sparse as a result of expansions and new building additions.
 - Design is scheduled to be completed in FY 2026.
 - Construction is scheduled to begin in FY 2027 with no estimated completion date.
 - Total project cost increased due to inclusion of Construction Management at Risk/Construction Management Agent (CMAR/CMA) fees.
- *Renovate Marlboro Hall* (FY 2023 funding request: \$31,753,000) – Delayed.
 - Renovates 130,156 gross square feet of general classroom and faculty office space.
 - Design is scheduled to be completed in FY 2022.
 - Construction began in FY 2021 and is scheduled to be completed in FY 2024.
 - Total project cost increased due to 1) cost escalations, and 2) inclusion of Construction Management at Risk/Construction Management Agent (CMAR/CMA) fees.
- *Southern Region Campus* (no FY 2023 funding proposed) – Delayed.
 - Provided preliminary funding for a feasibility study in FY 2015.
 - Future proposed project to build a college campus in the southern area of the County.